

English 101: Composition and Rhetoric, Section 0019
Spring Semester 2012, MWF at 12:30 p.m. in 404 Clark Hall

Instructor: Jessi Kalvitis

Email: jkalviti@mix.wvu.edu Phone: 304-293-3107 (Messages Only)

Office: 309 Colson Hall

Office Hours: Monday & Wednesday 11 a.m. to noon, unless otherwise announced.

REQUIRED TEXTS

- 1) English 101 Faculty. *Work in Progress (WiP)*. 5th ed. Plymouth, MI: Hayden-McNeil, 2012. Print.
 - 2) Lunsford, Andrea. *Easy Writer (EW)*. 4th ed, WVU ed. Boston: Bedford, 2010.
- Other short readings will be made available in class or on eCampus.

INTRODUCTION: English 101 will help you to develop the writing skills you will need as you continue your education at West Virginia University, no matter what your field of study. Each unit builds upon the skills and knowledge acquired in the unit before, so that you (and I) will be able to clearly see your progress across the semester. No matter what your current level of writing proficiency, this course has the potential to help you improve—in that sense, it is a self-directed learning experience, with the added bonus of feedback from your peers and feedback (as detailed and specific as possible) from your instructor.

COURSE GOALS: Our class has four major goals. Each student can expect to:

1. Develop a personal learning process for effective writing.
2. Recognize contexts that shape writing and research.
3. Think critically to understand texts, contexts, and writing strategies.
4. Know the rules for effective communication.

POLICIES AND PROCEDURES

- **ATTENDANCE: Come to class, with the necessary materials for each session.** This class is extremely interactive. Missed sessions will result in the student not having access to in-class peer review, question and answer sessions, and many other essential tools for improvement. Absences also mean you will miss many short writing assignments that make up your participation grade and part of your short writing/homework grade (also note: attending class but failing to turn in short writing assignments/homework, or failing to bring the texts or drafts needed for that session, will also reduce your grade significantly through loss of participation points). More than 4 total absences in a Monday-Wednesday-Friday class will reduce the final grade by up to one letter. Class sessions may be missed without direct consequences **only when** the student is participating in a) a university event (such as academic conferences or athletic competition) or b) a religious observance. Written notice for these events is required in advance, and the student will need to make up work missed. If you foresee having to miss class frequently due to outside obligations, it may be preferable for you to take English 101 in a future semester instead. The last day to drop the class is Friday, March 16.
- **Cheating/Plagiarism:** Not only are plagiarism and other forms of academic dishonesty ethically objectionable and counterproductive to your education, they can have very specific negative effects on your permanent record and your ability to complete your degree program. Further information is available on page xxiii of *Work in Progress*.
- **Computers and Cell Phones:** I would prefer that you not use computers in class for note-taking

etc., as it can be disruptive; if you feel your situation merits an exception, please speak with me about it during office hours. Cell phone use during class is not allowed.

- **Students with Disabilities:** Every reasonable effort will be made to accommodate students with disabilities. If you have documentation of accommodations required from the Office of Disability Services, please bring it to my office during office hours or leave it in my mailbox in the main English department office (ground floor, Colson Hall).
- **Writing Center:** Any student can get one-on-one help with basic writing skills through the English department's Writing Center, located in G02 Colson Hall (http://english.wvu.edu/centers/centers/writing_center).
- **University Counseling Services:** Help with stress management, difficulties in adjustment to college life, and any other mental health issue is available to WVU students through the Carruth Center (<http://well.wvu.edu/ccpps>). Monday through Friday between 8:15 a.m. and 4:45 p.m., students may call (304) 293-4431 to speak with a counselor-on-call or come without appointment to the Center. After business hours, a crisis line is available via the same phone number. However, students who are experiencing a life threatening emergency should always call 911.

OFFICE HOURS & E-MAIL: My office hours are from 11 a.m. to noon, Mondays and Wednesdays. Feel free to stop by if you have any questions or concerns (please take advantage of office hours; I have to be there regardless, and if none of you stop by I'll likely end up playing Plants vs Zombies and annoying my officemates). You may also reach me by email at jkalviti@mix.wvu.edu. I will make every effort to respond to emails within 24 hours during the week. I will **not** be checking my email on weekend. If you need to reach me during the weekend, please be aware that your message will not be seen until Monday.

RESPONSE AND EVALUATION: This is a portfolio-based class, which means you will not receive a letter grade on each individual assignment, but you will receive feedback. You **will** receive further feedback and a letter grade based on your progress (as demonstrated in your midterm portfolio) at the midterm point, and a final letter grade based on your progress (as demonstrated in your final portfolio) across the entire semester. Your mid-term and final grades are based on:

- Portfolio (based on major assignments and reflective writing) = 70%
- Short Writing Assignments & Homework = 20%
- Participation = 10%

Please refer to *Work in Progress* for information about my grading criteria. If you have any questions regarding your progress in the course, please email me or come see me during office hours.

IMPORTANT NOTES

- Hold onto all of your writing, handouts, and feedback that you receive from me.
- The schedule of work and due dates that makes up the next few pages **is subject to change**.
- Unless otherwise indicated, conferences are held in my office, 309 Colson Hall. We will occasionally meet in Eliza's, the coffee shop on the 4th floor of the downtown library.

January		
Monday	Wednesday	Friday
<p>9 (Late Registration Fee in Effect after Aug 22)</p> <p>Intro to class/classmates</p>	<p>11 UNIT 1: Multi-Angle Personal Narrative</p> <p>Phase One: Generating Ideas</p> <p>Due Today:</p> <p>Homework: Literacy Narrative</p>	<p>13 (Last day to register and add new courses)</p> <p>Phase One: Generating Ideas</p> <p>Due Today: Literacy Narrative</p> <p>Homework: "A Day In The Life" Assignment</p>
<p>16 NO CLASS – University Holiday for Martin Luther King Day!</p>	<p>18</p> <p>Phase Two: Writing Drafts</p> <p>Due Today: "A Day In The Life" assignment</p> <p>Homework:</p>	<p>20</p> <p>Phase Two: Writing Drafts</p> <p>Due Today:</p> <p>Homework: Half-length draft ready for conferences</p>
<p>23</p> <p>Phase Three: Revision</p> <p>CONFERENCES</p> <p>Homework: Revise, bring full length draft for peer review</p>	<p>25</p> <p>Phase Three: Revision</p> <p>IN-CLASS PEER REVIEW</p> <p>Homework: Put the finishing touches on your paper</p>	<p>27</p> <p>Due Today: Multi-Angle Personal Narrative "Final For Now"</p>
<p>30 UNIT 2: Feature Article</p> <p>Phase One: Generating Ideas</p> <p>What's a feature article? What makes a good one? What makes a bad one?</p> <p>Homework:</p>		

February		
	<p>1 Phase One: Generating Ideas</p> <p>Downtown Morgantown Information Scavenger Hunt (prep day)</p> <p>Homework:</p>	<p>3 Phase One: Generating Ideas</p> <p>Downtown Morgantown Information Scavenger Hunt (field trip)</p> <p>Homework:</p>
<p>6 Phase Two: Writing Drafts</p> <p>Due Today: Scavenger hunt reflection assignment</p> <p>Homework: Bring 3 questions for practice interview</p>	<p>8 Phase Two: Writing Drafts</p> <p>Practice Interview/Write-up (in class)</p> <p>Due Today:</p> <p>Homework:</p>	<p>10 Phase Two: Writing Drafts</p> <p>Due Today:</p> <p>Homework: Bring half-length draft for peer review</p>
<p>13 Phase Three: Revision</p> <p>IN-CLASS PEER REVIEW</p> <p>Homework: Full length draft for conferences</p>	<p>15 Phase Three: Revision</p> <p>CONFERENCES</p> <p>Homework: Put finishing touches on your paper!</p>	<p>17</p> <p>Due Today: Feature Article "Final For Now"</p>
<p>20 UNIT 3 - Text Analysis Phase One: Generating Ideas</p> <p>Due Today:</p> <p>Homework:</p>	<p>22 Phase One: Generating Ideas</p> <p>Due Today:</p> <p>Homework:</p>	<p>24 (Mid-Semester point)</p> <p>Due Today: MIDTERM PORTFOLIO</p> <p>Homework: Congratulate yourself on a great half-semester! Relax.</p>
<p>27 Phase One: Generating Ideas</p> <p>Due Today:</p> <p>Homework:</p>	<p>29 Phase One: Generating Ideas</p> <p>Due Today:</p> <p>Homework:</p>	

March		
Monday	Wednesday	Friday
		2 Phase Two: Writing Drafts Due Today: Homework:
5 Phase Two: Writing Drafts Due Today: Homework:	7 Phase Two: Writing Drafts Due Today: Homework: Half-length draft for conferences	9 Phase Three: Revision CONFERENCES Homework: Full length draft for peer review.
12 Phase Three: Revision IN-CLASS PEER REVIEW Homework:	14 Phase Three: Revision SEMI-OPTIONAL EXTRA CONFERENCES Homework:	16 (Last Day to Drop A Class) Due Today: Text Analysis "Final For Now"
19 Unit Three: Stakeholder Research Paper Phase One: Generating Ideas Homework:	21 Phase One: Generating Ideas Due Today: Homework:	23 Phase One: Generating Ideas Due Today: Homework: I'm not going to give you homework over break; that's just mean.
26 NO CLASS - Spring Break!	28 NO CLASS - Spring Break!	30 NO CLASS - Spring Break!

April		
Monday	Wednesday	Friday
<p>2 Phase Two: Writing Drafts</p> <p>Due Today:</p> <p>Homework:</p>	<p>4 Phase Two: Writing Drafts</p> <p>Due Today:</p> <p>Homework: Half-length draft for peer review</p>	<p>6 NO CLASS – University Closed for Easter Recess!</p>
<p>9 Phase Three: Revision</p> <p>IN-CLASS PEER REVIEW</p> <p>Homework: Full-length draft for conferences</p>	<p>11 Phase Three: Revision</p> <p>CONFERENCES</p> <p>Homework:</p>	<p>13</p> <p>Due Today: Stakeholder Research Paper "Final For Now"</p>
<p>16</p> <p>REVISION FOR FINAL PORTFOLIO</p> <p>Homework: Bring a copy of the paper on which you most need extra help</p>	<p>18</p> <p>REVISION FOR FINAL PORTFOLIO</p>	<p>20</p> <p>REVISION FOR FINAL PORTFOLIO</p>
<p>23</p> <p>REVISION FOR FINAL PORTFOLIO</p>	<p>25 (Apr 26 is the last day to withdraw from the university)</p> <p>REVISION FOR FINAL PORTFOLIO</p>	<p>27 (Last day of classes for spring 2012 semester)</p> <p>Due Today: FINAL PORTFOLIO</p> <p>Have a great summer!!</p>