

Instructor: Amanda Cobb  
Office: 321 Colson Hall  
Hours: MWF 10:25am-11:25am and by appointment  
E-mail: [acobb2@mix.wvu.edu](mailto:acobb2@mix.wvu.edu)

**Textbooks:**

- ❖ Graff, Gerald. et al. *They Say/I Say With Readings: The Moves That Matter in Academic Writing*. 2<sup>nd</sup> ed. New York: WW Norton & Co., 2012.
- ❖ Lunsford, Andrea A. *The Easy Writer*. 4<sup>th</sup> ed. Boston: Bedford/St. Martin's, 2005.
- ❖ West Virginia University Faculty and Students. *Joining Academic Conversations: English 102*. 5<sup>th</sup> ed. Plymouth, MI: Hayden-McNeil Publishing, Inc. 2008.

**Course Goals:**

To understand writing as a process, to argue effectively and persuasively in a variety of contexts, to explore and evaluate ideas, to integrate research effectively, and to know the rules. Review *Joining Academic Conversations (JAC)* on pages x-xi for more detailed descriptions of these goals.

**Policies and Procedures:**

Consult pages ix-xix in *JAC* regarding absences, participation, late work, cheating/plagiarism, special needs, social justice, classroom etiquette, and writing course concerns.

**Assignment Descriptions:**

Paper 1: Analysis Assignment 5+ pages\*

Paper 2: Debate Assignment 5+ pages\*—Beginning to integrate research while exploring all sides to an issue

Paper 3: Research Proposal 2+ pages—Proposing a research issue

Annotated Bibliography 3+ pages—Research for Position Paper compiled in MLA format

Paper 4: Researched Position Paper 7+ pages\*—on the proposed issue

Midterm and Final Reflection Memos 2+ pages each—A self-evaluation to the course and your work in it

Homework and Reading Journal—You will have 6 shorter writing assignments (2+ pages typed, double spaced); they will serve as pre-writing to the larger papers. You will also need to keep a journal entry for every reading we do for class (11-15 readings, 1 page each, handwritten). I will collect these journals once at midterm and again with your final portfolio. I will have a hand-out that goes into more details about the journal.

Presentation—A 5-8 minute presentation of your Researched Position Paper as well as a discussion board posting to your peers' presentations.

On-line and In-class Peer Review Responses 1+ page—Your careful and thoughtful responses to your peers' work

(All papers marked with an \* may be revised after the "Final For Now" grade has been given and resubmitted in the Final Portfolio—See "Portfolio System" below for more information.)

**Grading:**

**Final Portfolio 70%**

**Participation, Presentation and Peer Review 10%**

**Short Write Journal 20%**

At midterm, you will submit a working portfolio of the work you've completed at that point in the semester. I'll give you an in-progress grade (A-F) at that point with comments about revision, participation and attendance to give you some idea how you are progressing in the course.

**Attendance and Tardiness:**

Please be aware that if you miss more than three classes from this course, your grade will drop one letter grade. If you miss six classes, you will fail. If you miss the Library Day, that will count as two absences. If you miss an individual conference that will count as two absences as I have to cancel class to accommodate every student. For every fourth tardy you acquire, that counts as one absence. I do not differentiate between “excused” and “not excused” absences—that is why you may miss one class without your grade being jeopardized.

**Late Work:**

I do not accept late work. I do not accept e-mailed work or work submitted to my office mailbox unless I have made arrangements with you to do so. Please familiarize yourself with the computer labs and copy centers on campus. Make friends with someone in this class; exchange e-mail addresses so you can contact them if you happen to miss class. Do not wait until the morning the assignment is due to print it off or photocopy it, because I will not accept any printer problems as an excuse. I will, however, be willing to discuss any deadlines and/or questions you have about an assignment or a foreseeable absence so long as it is *before the deadline has passed*.

**eCampus:**

While I am learning how to use the new eCampus system and will ask you to complete some homework assignments through it, I will deliver the majority of announcements and assignments in the classroom.

**E-mail:**

I will be available via e-mail M-F at [acobb2@mix.wvu.edu](mailto:acobb2@mix.wvu.edu). Expect a response within 48 hours. Be sure you *check your MIX account daily* as I may contact you periodically.

**\*\*\*NEVER EMAIL ME AN ASSIGNMENT UNLESS I ASK YOU TO\*\*\***

**Portfolio System:**

Writing is rarely, if ever, perfect if a person never returns to his or her work to revise. I want your work in this class to be the best it can be, so that means we will be spending a lot of time writing in drafts. For every major assignment you will write: a Peer Review Draft, Conference Draft and a Final for Now Draft. I will give you a letter grade on your Final for Now Draft and then you will have the opportunity to continue to revise that particular paper until the end of the semester when you will turn it in to the Final Portfolio. Because I see your Peer Review Draft, Conference Draft and then comment extensively on your Final for Now, I will refer you to other classmates, the Writing Center or the Term Paper Clinic to receive feedback beyond the Final for Now. (The Annotated Bibliography, Homework and Reading Journal, Presentation, Peer Review Responses, Midterm and Final Reflection Memos, and In-Class writing are *not eligible* for revision. The Research Proposal is only eligible for revision if you change your research topic at any point, in which case, revision is mandatory.) Writing is a process, one I hope you will come to understand and grow more confident in as you see your work improve with every draft. Because you will submit a Final Portfolio at the end of the semester for 70% of your grade, it is important that you *save everything* you write for this class: from in-class brainstorming, to peer reviewed drafts of your major assignments, to Short Writes, etc. In addition to saving everything, make sure you *label all your work clearly* so that both you and I can distinguish between what’s a Peer Review Draft and a Conference draft, for example. Keep everything. Stay organized.

**Schedule of Work: \*\*Subject to Change\*\***

*Joining Academic Conversations=JAC; Easy Writer=EW; They Say/I Say=TSIS*

**January**

Monday	Wednesday	Friday
	<p>8</p> <p>Class Activities: Introductions and course acquaintance, Minute paper</p> <p>Homework: Buy textbooks and read x-xviii in <i>JAC</i></p>	<p>10</p> <p>Class Activities: Discuss readings and course policies</p> <p><b>Due Today: Bring your textbooks with you—you'll need to do this every day</b></p> <p>Homework: Read pages 1-14 in <i>TSIS</i></p>
<p>13</p> <p><b>Last day to register and add new courses is 1/13)</b></p> <p>Class Activities: Discuss readings, Assign HW#1</p> <p><b>Due Today: Assigned reading</b></p> <p>Homework: Read pages 19-28 in <i>TSIS</i> and HW#1</p>	<p>15</p> <p>Class Activities: Understanding what others are saying, discuss readings</p> <p><b>Due Today: HW#1</b></p> <p>Homework: Read page 30-40 in <i>TSIS</i></p>	<p>17</p> <p>Class Activities: The Art of Summarizing, Introduce Ad Analysis</p> <p><b>Due Today: Discuss assigned reading</b></p> <p>Homework: Read pp 42-51 in <i>TSIS</i></p>
<p>20</p> <p><b>Martin Luther King Jr. Day—no class</b></p>	<p>22</p> <p>Class Activities: Discuss Readings, Continued introduction of Ad Analysis</p> <p><b>Due Today: Discuss assigned reading</b></p> <p>Homework: Preliminary research for Paper 1; bring three advertisements to class Friday</p>	<p>24</p> <p>Class Activities: Advertisement workshop</p> <p><b>Due Today: 3 advertisements</b></p> <p>Homework: Write 1<sup>st</sup> draft of Paper 1 and bring one hard copy to class on Monday for peer review</p>

January/February		
Monday	Wednesday	Friday

<p><b>Jan. 27</b></p> <p>Class Activities: Peer review, Sign up for conferences</p> <p><b>Due Today:</b> 1<sup>st</sup> draft of Paper 1</p> <p>Homework: Revise Paper 1 for conference</p>	<p><b>Jan. 29</b></p> <p>Class Activities: No formal class, Individual conferences held in my office, 321 Colson</p> <p><b>Due Today: Revised Paper 1</b></p> <p>Homework: “Final for Now” Paper 1, due Monday the 3<sup>rd</sup></p>	<p><b>Jan. 31</b></p> <p>Class Activities: No formal class, Individual conferences held in my office, 321 Colson</p> <p><b>Due Today: Revised Paper 1</b></p> <p>Homework: “Final for Now” Paper 1, due Monday the 3<sup>rd</sup></p>
<p><b>3</b></p> <p>Class Activities: Classical Rhetoric, The Fallacies of Argument, Why Audience is Important, In-class reading from <i>JAC</i>, HW#2</p> <p><b>Due Today: “Final for Now” Paper 1</b></p> <p>Homework: Read pp 55-67 and 68-76 in <i>TSIS</i> and complete HW#2 (instructions will be given in class); Skim all of Goal 4 in <i>JAC</i></p>	<p><b>5</b></p> <p>Class Activities: Discuss readings, Research preparation, Introduce Paper 2: Debate Assignment</p> <p><b>Due Today: HW#2</b></p> <p>Homework: Library worksheets to be assigned in class</p>	<p><b>7</b></p> <p>Class Activities: Library Day</p> <p><b>Due Today: Library Worksheets in journals</b></p> <p>Homework: Jot something down in your journals about what you learned from Library Day to share</p>
<p><b>10</b></p> <p>Class Activities: Research Discussion, In class <i>JAC</i> reading, <i>EW</i> workshop</p> <p><b>Due Today: Library Day reactions</b></p> <p>Homework: HW#3 (<i>EW</i> post to eCampus)</p>	<p><b>12</b></p> <p>Class Activities: Assign Peer Review Partners, <i>EW</i> workshop cont.</p> <p><b>Due Today: HW#3 in your journals</b></p> <p>Homework: Write first draft of Paper 2 and post to eCampus by 5pm, Thursday the 13<sup>th</sup>.</p>	<p><b>14</b></p> <p>Class Activities: On-line Peer Review</p> <p><b>Due Today: First draft of Paper 2 (due yesterday at 5pm)</b></p> <p>Homework: Using the instructions on eCampus, peer review your partner’s paper and post your comments by Sunday the 16<sup>th</sup>, 5pm. Print off your peer reviewed paper and bring to class on Monday the 17<sup>th</sup>.</p>

<p><b>17</b></p> <p>Class Activities: Discuss Peer Review, Revision Exercises, Sign up for Conferences, Midterm portfolio and journals</p> <p><b>Due Today: Peer Reviewed Paper 2</b></p> <p>Homework: Revise Paper 2 and bring it to your conference</p>	<p><b>19</b></p> <p>Class Activities: No formal class, Individual conferences</p> <p><b>Due Today: Revised Paper 2, Midterm Portfolio</b></p> <p>Homework: Revise Paper 2 and turn in "Final for Now" Monday the 24<sup>th</sup></p>	<p><b>21</b></p> <p>Class Activities: No formal class, Individual conferences</p> <p><b>Due Today: Revised Paper 2, Midterm Portfolio</b></p> <p>Homework: Revise Paper 2 and turn in "Final for Now" Monday the 24<sup>th</sup></p>
---	--	--

<b>February/March</b>		
Monday	Wednesday	Friday
<p><b>Feb. 24</b></p> <p>Class Activities: In class midterm writing, In class reading</p> <p><b>Due Today: "Final for Now" Paper 2: Debate Assignment</b></p> <p>Homework: Read pp 78-90 and 92-100 in <i>TSIS</i> and bring in an advertisement Wednesday</p>	<p><b>Feb. 26</b></p> <p>Class Activities: Discuss readings, Assign Paper 3: Research Proposal, HW #4, <i>EW</i> and Annotated Bibliography</p> <p><b>Due Today: An advertisement</b></p> <p>Homework: HW#4</p>	<p><b>Feb. 28 (Mid-Semester)</b></p> <p>Class Activities: Cont. Discussion of readings and Paper 3</p> <p><b>Due Today: HW#4</b></p> <p>Homework: Read pages 105-120 in <i>TSIS</i></p>
<p><b>March 3</b></p> <p>Class Activities: Discuss Readings and research topics</p> <p><b>Due Today: <i>TSIS</i> discussion</b></p> <p>Homework: Choose a research topic and write the first draft of Paper 3. Find one piece of research related to your topic and write an entry for an annotated bibliography, that will act as your HW#5</p>	<p><b>5</b></p> <p>Class Activities: Set up peer review partners, discuss research</p> <p><b>Due Today: HW#5</b></p> <p>Homework: Post Paper 3 (first draft) to the discussion board by 5pm, Thursday the 6<sup>th</sup></p>	<p><b>7 (Last Day to Drop)</b></p> <p>Class Activities: On-line Peer Review</p> <p><b>Due Today: First draft of Paper 3</b></p> <p>Homework: Respond to your partner's Paper 3 by 5pm, Sunday the 9<sup>th</sup>. Print off your reviewed proposal and bring it class on Monday after break. Read p 129-144 in <i>TSIS</i>, Annotated Bibliography</p>
<p><b>March 10</b></p> <p><b>SPRING RECESS—NO CLASS</b></p>	<p><b>March 12</b></p> <p><b>SPRING RECESS—NO CLASS</b></p>	<p><b>March 14</b></p> <p><b>SPRING RECESS—NO CLASS</b></p>

<p>17</p> <p>Class Activities: Discussing Paper 3, Peer Review, and Annotated Bibliography; Sign up for conferences</p> <p><b>Due Today: Hard Copy of Peer Reviewed Proposal; <i>TSIS</i> discussion</b></p> <p>Homework: Read pp 121-128 in <i>TSIS</i>; HW #6, finish Annotated Bibliography</p>	<p>19</p> <p>Class Activities: Class Cancelled for Conferences.</p> <p><b>Due Today: Revised Proposal and Annotated Bibliography</b></p> <p>Homework: HW#6</p>	<p>21</p> <p>Class Activities: Discuss HW#6 and Methods of Research</p> <p><b>Due Today: HW#6</b></p> <p>Homework: Write first draft of Paper 4 and post to eCampus discussion board Sunday the 23<sup>rd</sup> by 5pm. Read pp 145-155 in <i>TSIS</i></p>
<p>24</p> <p>Class Activities: On-line Peer Review</p> <p><b>Due Today: First draft of Paper 4 (due yesterday at 5pm)</b></p> <p>Homework: Peer review your partner's paper and post response to eCampus by Tuesday the 25<sup>th</sup>. Print out peer reviewed paper and bring to class on Wednesday.</p>	<p>26</p> <p>Class Activities: Discuss Peer Review, Introduce Presentation</p> <p><b>Due Today: Peer Reviewed Paper 4</b></p> <p>Homework: Revise Paper 4 and bring to your conference on Friday. Read pp 156-173 in <i>TSIS</i>.</p>	<p>28</p> <p>Class Activities: No formal class, Individual conferences</p> <p><b>Due Today: Revised Paper 4</b></p> <p>Homework: Revise Paper 4; Bring <i>EW</i> to class.</p>
<p><b>March 31</b></p> <p>Class Activities: Presentation Discussion; Visual argument, Revision exercises; Portfolio Preparations</p> <p><b>Due Today: "Final for Now" Paper 4: Researched Position Paper</b></p> <p>Homework: Prepare for Presentations. Bring a working portfolio to class Wednesday.</p>		
<p><b>April 2</b></p> <p>Class Activities: Portfolio Workshop, Revision Strategies, Assign presentation times</p> <p><b>Due Today: Working portfolio</b></p> <p>Homework: Prepare Presentation</p>		
<p><b>April 4</b></p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to discussion board</p>		

Monday	Wednesday	Friday
<p>7</p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to discussion board</p>	<p>9</p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to Discussion Board</p>	<p>11</p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to discussion board</p>
<p>14</p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to discussion board</p>	<p>16</p> <p>Class Activities: Presentations</p> <p><b>Due Today: Presentations and Responding to them</b></p> <p>Homework: Post to discussion board</p>	<p>18</p> <p>Good Friday Recess—No Class</p>
<p>21</p> <p>Class Activities: Assign Final Reflection</p> <p><b>Due Today:</b></p> <p>Homework: Write first draft of Final Reflection</p>	<p>23</p> <p>Class Activities: Peer Review Final Reflection</p> <p><b>Due Today: First Draft of Final Reflection</b></p> <p>Homework: Prepare Final Portfolio and revise Final Reflection</p>	<p><b>25 (Last Day of Class)</b></p> <p>Class Activities: Student Evaluations</p> <p><b>Due Today: Final Portfolio</b></p> <p><b>Have a wonderful summer!</b></p>
<p>28 (Final Exam Week)</p>	<p>30 (Final Exam Week)</p>	<p>May 2 (Final Exam Week)</p> <p>Portfolios returned 9:00am-10:00am in 321 Colson Hall</p>