

ENGLISH 101: COMPOSITION AND RHETORIC

Fall 2011

Sections 39 (1:00-2:15 PM) and 40 (2:30-3:45 PM)

Clark Hall 404

Instructor: Jillian Swisher

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Office: Colson Hall G25 (go down the stairs and to the left)

Office Hours: Tuesdays 4:00-5:30 PM, Thursdays 11:00-12:30 PM

In this course, we will focus on your development as a writer and critical reader of texts. We will engage in both formal and informal writing, and will emphasize the various stages of the writing process. This course is broken down into four major units: a Multi-Angle Personal Narrative, a Feature Article, a Text Analysis, and a Stakeholder Research Paper. This is a portfolio-based class, which means you will not receive a letter grade on each individual assignment, but throughout the semester, you will receive extensive feedback on major assignments, and letter grades at the midterm point (an in-progress grade), and for your portfolio at the end of the semester.

COURSE GOALS: Our class has four foundation goals that will inform and build upon each of our four units:

- Know the context
- Think critically
- Learn processes for writing, revision, and reflection
- Know the rules

REQUIRED TEXTS:

- English 101 Faculty. *Work in Progress* (WiP). 5th ed. Plymouth, MI: Hayden-McNeil, 2012.
 - o ISBN: 978-0-73804563-4
- Lunsford, Andrea. *Easy Writer* (EW). 4th ed, WVU ed. Boston: Bedford, 2010.
 - o ISBN: 978-0-312-63821-4

COURSE REQUIREMENTS:

- **Informal Writing (20%):** This may include but is not limited to in-class writing, short writes, handouts, outlines, rough drafts, free writes, reflective memos, and quizzes. Informal writing is graded on quantity, relevancy, and regularity. You will also be required to turn in a selection of journal entries as part of both your midterm and final portfolios.
- **Participation (10%):** This is a workshop course that relies on discussion and working together as a class. You are expected to attend every class and make a commitment to both me and your peers to actively engage in our discussions. Bring your verbal courage and your confidence to class every day.
- **Final Portfolio (70%):** We will cover four major assignments in this course. These are typed, formal papers. Formal writing assignments will go through multiple revisions before submission in your final portfolio. The portfolios will be graded according to the instructor's professional judgment of the overall quality of the writing, taking into account the course goals, effort put into revisions, and criteria listed on grading rubrics.

POLICIES AND PROCEDURES

Please see your *Work in Progress* textbook for an extensive description of departmental policies and procedures for English 101.

Attendance: According to department policy, each student is allowed up to **TWO ABSENCES** from a Tuesday/Thursday class without a drop in the final grade. A third absence will compromise your grade as much as one full letter. Each additional absence will lower your final grade. Thus, five or more absences necessarily results in a failing grade for this course. Please notify me immediately via email if you know you will be unable to attend a class session for any reason. See pages xxi-xxii of *Work in Progress* for a more detailed description of the attendance policy for this course.

Excessive Lateness: I mark late students every day. If you are late more than four times, I reserve the right to record that repeated pattern as an absence. Please keep track of your own attendance, and if you notice it is becoming a problem, please visit me during my office hours, or send me an email.

Late Assignments: Late work is unacceptable. Points will be deducted from your participation grade for every class session that informal writings and “Final for Now” papers are late. You are responsible for printing out all assignments before class begins. Using the excuse that your printer broke will not exempt you from turning in assignments when they are due.

Conference Attendance: As part of this workshop course, you will be required to set up one individual conference with me per unit. Each conference will only last between ten and fifteen minutes, but it will count as a full class day for attendance purposes.

Classroom/Technology Policy: Some class periods will meet in computer classrooms. It is your responsibility to check the schedule and show up in the appropriate room. While in labs, please follow the rules and guidelines I set up for you. I will take note of any inappropriate use of technology during class (use of non-academic websites, listening to iPods, texting, etc) and reserve the right to deduct participation points for such.

Office Hours: Office hours are a vital component of a writing workshop course because they provide me with an opportunity to talk to you one-on-one. You may drop in to Colson G25 during these times, or you can make an appointment to talk to me about any questions or comments you have about your progress. I can confer with you via e-mail as well, and you can expect that I will respond to you (in e-mail or in class) within 24 hours Monday through Friday.

Standard of Work: My goal in this class is to help you to improve your writing, whatever that means to you, and from whatever writing background you have had. We will work together as a class to take all the raw materials that you bring in your draft and to improve on them. All great writers learn the power of restraint and flexibility by sharing their work in this way. Be mindful that all of your work, formal and informal, personal and academic, might be read by your classmates as well as by me, so choose your subject matters carefully. If you have any questions or concerns about my academic standards for you, please e-mail me, or visit me during my office hours.

Response and Evaluation: Success in this class depends upon meeting all the requirements, the quality of your written work, and your willingness to try new perspectives, to revise and rethink, and to take risks. I will comment on your written work as you progress to your final drafts, and our class peer reviews will help you to make your writing even better. Midterm and final requirements will be addressed in class at the appropriate time. If you have any questions regarding your grade, please let me know.

Social Justice Policy: In this class and in our discussions, readings, and writing throughout the semester, we will be examining ideas from diverse perspectives. At this University, students and faculty are afforded an academic environment that allows for intellectual expression; challenging issues and ideas may arise, but none of these should be expressed in an inappropriate manner either verbally or in writing. Racism, sexism, heterosexism, and other forms of discrimination (spoken or written) are unacceptable and will not be tolerated.

Academic Integrity: Plagiarism is unacceptable. Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabricating information or citations, facilitating acts of dishonesty by others, submitting work of another person or work previously used in other courses, or tampering with the academic work of other students. If you are caught plagiarizing or committing any other form of academic dishonesty (willful or accidental), you will receive an unforgivable F for the course and appropriate disciplinary actions will be taken. Students are expected to be familiar with the sections on Academic Honesty in the University Student Conduct Code, Policy Bulletin 31, which is online at: <http://studentlife.wvu.edu/studentconductcode.html>. If you have any questions about when and how to document sources, or any other question that will help you avoid unintentional plagiarism, please come and talk to me. Your textbook *Work in Progress* has a more detailed description of the University's policies concerning academic integrity, so be sure to double-check there, and ask me if you find the jargon confusing.

Writing Center: The WVU Writing Center is another resource that can not only help you to brush up on your basic skills, but also help to support you in all aspects of the writing process. It is located in G02 Colson Hall (the lower level). You can meet with a tutor there to go over the goals of any assignment, or just to get help brainstorming the best topic. Call 304-293-5788 to schedule an appointment or stop by to see if a tutor is available. Check them out online at: http://english.wvu.edu/centers_and_projects/wcenter.

Disability Accommodations: West Virginia University encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation in this course or if you have questions about physical access, please speak with me as soon as possible.

Office of Disability Services
G30 Mountainlair
Phone: (304)-294-6700
Email: access2@mail.wvu.edu

University Counseling Services: If things seem tough for you, or if you'd like someone to talk to (about being homesick, feeling depressed, or overwhelmed) be sure to check out the Carruth Center for Counseling and Psychological Services on the third floor of the Student Services Building, right next door to the Mountainlair. Services are free in your first year here at WVU. Its hours are Monday-Friday: 8:15AM-4:45PM. Or you can call its emergency hotline after hours at (304)-293-4431. Its website is: <http://wvu.edu/ccpps>.

Fall 2011 Schedule of Work

(This schedule is subject to slight change according to progress.)

August/September	
Tuesday	Thursday
<p>23 – Clark 404</p> <p>FIRST DAY OF CLASS! WELCOME ☺</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ icebreaker ▪ course introduction ▪ eCampus demonstration ▪ diagnostic explanation <p>Homework: read over the syllabus • typed diagnostic due in class on Thursday</p>	<p>25 – Clark 404</p> <p>UNIT 1: Multi-Angle Personal Narrative <i>(Last day to register and add new courses is 8/26)</i></p> <p>Due Today: typed diagnostic</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ MAPN unit and hermit crab format explanation ▪ artifact activity ▪ free write about move-in day <p>Homework: Short Write #1 (reflection of artifact activity) due Tuesday</p>
<p>30 – Clark 404</p> <p>Due Today: Short Write #1</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Short Write #1 discussion ▪ “Hermit Crab” article discussion ▪ compilation of possible genres ▪ tips for writing a hermit crab discussion <p>Homework: Short Write #2 (development of paper topic) due Thursday</p>	<p>1 – Clark 404</p> <p>Due Today: Short Write #2</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Short Write #2 discussion ▪ critique of sample work ▪ story arc activity <p>Homework: bring detailed outline of MAPN paper to your conference</p>

September	
Tuesday	Thursday
<p>6</p> <p>NO CLASS MEETING! Conferences in Eliza’s Café in the Library (see eCampus for a sign-up list)</p> <p>Due Today: detailed outline of MAPN</p> <p>Homework: completed rough draft of MAPN due on Thursday</p>	<p>8 – Clark 206</p> <p>Due Today: completed rough draft of MAPN</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Reading Like a Writer activity (WiP pg 5) ▪ grammar lesson ▪ peer review <p>Homework: MAPN “Final For Now” due on Tuesday</p>

<p>13 – Clark 404 UNIT 2: Feature Article</p> <p><u>Due Today: Multi-Genre Personal Narrative “Final For Now”</u></p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ reflection memo of MAPN ▪ explanation of FA unit ▪ What is a Feature Article? (WiP pg 19) ▪ How to Write a FA (WiP pg 23) ▪ discussion of FA examples <p><u>Homework:</u> find 2-3 events/organizations that could be topics for this paper</p>	<p>15 – <u>Clark 206</u></p> <p>Due Today: 2-3 events/organizations</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ 5W’s and H activity ▪ possible topics compilation ▪ composition of letter to request interview ▪ discussion of interview protocol and etiquette <p><u>Homework:</u> Short Write #3 (mock email to interviewee) • research of event/organization</p>
<p>20 – Clark 404</p> <p>Due Today: Short Write #3 • research of event/organization</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ discussion of Short Write #3 ▪ how to write good interview questions ▪ mock interview ▪ how to use interview transcript (WiP pg 27) <p><u>Homework:</u> Short Write #4 (1-2 page mini FA based on mock interview)</p>	<p>22 – <u>Clark 206</u></p> <p>Due Today: Short Write #4</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Show Don’t Tell activity ▪ discussion of Short Write #4 ▪ lead activity ▪ direct quote vs. paraphrase vs. summary activity <p><u>Homework:</u> bring Short Write #5 (pitch of FA topic) to conference</p>
<p>27</p> <p>NO CLASS MEETING! Conferences in Eliza’s Café in the Library (see eCampus for a sign-up list)</p> <p>Due Today: Short Write #5</p>	<p>29 – <u>Clark 206</u></p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ “from transcript to feature” activity ▪ Feature Article organizer ▪ critique of student FAs ▪ explanation of midterm reflection memo <p><u>Homework:</u> midterm reflection memo due next Thursday • completed rough draft of FA due on Tuesday</p>

October	
Tuesday	Thursday
<p>4 – Clark 404</p> <p>Due Today: completed rough draft of Feature Article</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Six Word Memoir activity ▪ grammar lesson ▪ discussion of progress based on course goals ▪ peer review <p>Homework: Feature Article “Final For Now” and midterm portfolio due on Thursday</p>	<p>6 – Clark 206 <i>(Mid-Semester is Oct 7)</i></p> <p>UNIT 3 - Text Analysis</p> <p><u>Due Today: Feature Article “Final For Now” AND midterm portfolio</u></p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ reflection memo of FA ▪ midterm assessment of English 101 ▪ You’ve Been Mugged activity ▪ explanation of TA unit ▪ discussion of author, audience, and text <p>Homework: Short Write #6 (author, audience, and text)</p>
<p>11 – Clark 111</p> <p>Due Today: Short Write #6</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ discussion of Short Write #6 ▪ Exploring and Analyzing Texts activity (WiP pg 47) ▪ lyric instruction and activity <p>Homework: Short Write #7 (TA topic)</p>	<p>13 – Clark 206</p> <p>Due Today: Short Write #7</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ discussion of Short Write #7 ▪ image instruction and activity ▪ organization activity ▪ research <p>Homework: Short Write #8 (initial research and image reflection)</p>
<p>18 – Clark 404</p> <p>Due Today: Short Write #8</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ discussion of Short Write #8 ▪ author invention activity ▪ transitions discussion and activity ▪ summary vs. analysis activity <p>Homework: essay outline worksheet due at conference</p>	<p>20</p> <p>NO CLASS MEETING! Conferences in Eliza’s Café in the Library (see eCampus for a sign-up list)</p> <p>Due Today: essay outline worksheet</p> <p>Homework: completed rough draft of TA due on Tuesday</p>

<p>25 – Clark 404</p> <p>Due Today: completed rough draft of TA</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ grammar lesson ▪ peer review <p>Homework: Text Analysis Essay “Final For Now” due on Tuesday</p>	<p>27 – Clark 206 (October 28 is the Last Day to Drop)</p> <p>Due Today: Text Analysis Essay “Final For Now”</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ reflection memo of TA ▪ explanation of SRP unit ▪ Where I Stand activity ▪ stakeholder activity <p>Homework: read “Wearing a Head Scarf” • Short Write #9 (reflection on “Wearing a Head Scarf”)</p>
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November	
Tuesday	Thursday
<p>1 – Clark 404</p> <p>Due Today: Short Write #9</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ discussion of Short Write #9 ▪ discussion of “I Don’t” on eCampus ▪ columns and categories activity ▪ LibGuide demonstration and activity <p>Homework: bring completed worksheet about SRP to conference</p>	<p>3</p> <p>NO CLASS MEETING! Conferences in Eliza’s Café in the Library (see eCampus for a sign-up list)</p> <p>Due Today: completed worksheet about SRP</p>
<p>8 – Clark 404</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ compilation of topics and discussion of various stakeholders ▪ Audience and the SRP (WiP pg 71) ▪ thesis creator and activity <p>Homework: Short Write #10 (thesis statement and annotated bibliography of sources) due Thursday</p>	<p>10 – Clark 206</p> <p>Due Today: Short Write #10</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ Short Write #10 discussion ▪ MLA citation instructions ▪ hamburger method of organization <p>Homework: completed rough draft of SRP due on Tuesday</p>
<p>15 – Clark 404</p> <p>Due Today: completed rough draft of SRP</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ grammar lesson ▪ Reverse Outlining using sample essay ▪ peer review <p>Homework: Stakeholder Research Paper “Final For Now” due on Thursday</p>	<p>17 – Clark 206</p> <p>Due Today: Stakeholder Research Paper “Final For Now”</p> <p>Class Activities:</p> <ul style="list-style-type: none"> ▪ reflection memo of SRP ▪ discussion of progress based on course goals <p>Homework: bring a copy of your MAPN and FA to class on Tuesday</p>

22 NO CLASS - Thanksgiving Break!	24 NO CLASS - Thanksgiving Break!
29 – Clark 404 Due Today: copy of your MAPN and FA Class Activities: <ul style="list-style-type: none"> ▪ explanation of portfolio expectations ▪ revision and editing of MAPN and FA Homework: bring copy of TA essay to class on Thursday • FINAL PORTFOLIO DUE IN A WEEK AND A HALF!	1 – Clark 206 Due Today: copy of your TA and SRP Class Activities: <ul style="list-style-type: none"> ▪ revision and editing of TA and SRP Homework: FINAL PORTFOLIO DUE IN A WEEK!

December	
6 NO CLASS MEETING! Revision conferences today in Colson G25 (optional) Homework: FINAL PORTFOLIO DUE ON THURSDAY!	8 – Clark 206 <i>(December 9 is Last Day of Classes for Fall semester)</i> Due Today: FINAL PORTFOLIO* Class Activities: <ul style="list-style-type: none"> ▪ review evaluative criteria and grade descriptions ▪ final reflection of English 101 Have a wonderful break!

***Come by my office (Colson G25) during your class section's final exam time slot to pick up your graded Final Portfolio:**

- Section 39: Tuesday, December 13th @ 3:00-5:00 PM
- Section 40: Monday, December 12th @ 8:00-10:00 AM