

English 101: Composition and Rhetoric English 101-046 Spring 2013	
MWF 1:30-2:20 Woodburn 105	
Instructor Name: Rebecca Childers	E-mail Address: rchilder@mix.wvu.edu
Downtown Office Location: 344 Colson (It's the building with pillars across from the Downtown Library)	Office Hours: 11:30-1:30 Monday and Wednesday

Welcome to English 101! A big percentage of the classes you'll take at WVU will involve writing, and this course is designed to develop skills you'll need for success throughout your university career. These skills include writing, critical thinking, and collaboration with other students. By the end of this semester you will be able to write a paper creatively, correctly, and fear free! I'm excited about getting to know you and watching you develop as writers throughout the semester.

**I reserve the right to make changes to this syllabus as the semester progresses. Please always bring it with you so you can mark the changes along with me. The syllabus can also be found on eCampus.*

Texts

- English 101 Faculty. *Work in Progress (WiP)*. 4th ed. Plymouth, MI: Hayden-McNeil, 2011. Print.
- Lunsford, Andrea. *Easy Writer (EW)*. 4th ed, WVU ed. Boston: Bedford, 2010.

Only complete assignments within *Work in Progress* when they have been assigned on the syllabus or in class. Assignments passed out in class are the "Master Assignment" and should be followed rather than the one in your books. If you ever lose an assignment passed out in class, please contact me.

Required for this class:

- ❖ You will need a flash drive, or file sharing device of some kind for days in the computer classroom.
- ❖ You need to know how to log on to MIX and *check it often*.
- ❖ A good notebook or binder with paper that can be taken out of easily.
- ❖ A folder to hold daily assignments plus your final portfolio and midterm portfolio. *I will supply this* (see homework section).

***Please keep everything!**

Office Hours: Office hours will be held on Mondays and Wednesdays from 11:30-1:30 in Colson Hall. Colson is the building with the pillars directly across the street from Clark Hall and the downtown library. My mailbox is in the main office of this building (more about this later). Office hours are a good time to come talk to me about any questions you have about assignments, the course, or have a personal matter to discuss with me concerning your classroom performance. I have chocolate in my office and always love a visitor! If none of these times work for you and you have something to discuss in person, write me an e-mail and we can work out a time.

E-mail is also an excellent way to keep in touch with me about this course. I check my e-mail very often. I will definitely answer e-mails within 48 hours on weekdays. Please send them in time for me to read them, if it is very short notice such as a few hours before an assignment is due, I will do the best I can but cannot promise a response. Always check your assignment sheets, syllabus, notes, and *Work In Progress* before sending an e-mail. This will save you a panic attack and could provide an immediate answer.

Policies and Procedures.

Policies are standard throughout English 101. Please see *Work in Progress* pp. xxi-xxiv for details. I'm listing below some of the most important policies.

Attendance—Attendance is crucial in English 101. Every day, we'll be going over important material, and it's easy to get behind if you miss. The standard English 101 policy for MWF courses is that you can miss **3** times without penalty. This means **excused and unexcused**—it doesn't matter. If you know that you are going to miss ahead of time and want to know what you will miss, please feel free to talk to me about it. However, speaking to me about absences does not excuse them.

For a **4th absence**, your final grade will **DROP 1 LETTER**, and for a **5th absence** you will **DROP ANOTHER LETTER**, and **AT 6 ABSENCES YOU FAIL THE COURSE**. For Example:

A in the course + 4 absences=B
B in the course + 4 absences=C
C in the course + 4 absences=D
D in the course + 4 absences=F

A in the course + 5 absences=C
B in the course + 5 absences=D
C in the course + 5 absences=F
D in the course + 5 absences=F

Any grade in the course + 6 absences=F

Please save your absences for unavoidable emergencies. You might really need them sometime during the semester. Being late for class 10 minutes or more will count as an absence. Also, chronic lateness will lower your participation grade. Please try to be in class on time.

If you are an athlete please save your absences for days you know you will have to miss for sports related events. Excused sports absences still count as one of your three allotted absences. Please let me know before you need to miss, so we can form a strategy so you will not get behind. If it is not going to be possible for you to stay within the amount of allowed absences, consider taking the class a different semester.

If you are in the Army and need to miss for Drill, make sure you supply documentation.

I cancel class once a unit to hold conferences where I can talk to you one on one about your paper. Missing this conference **does count as an absence**. Also, once a unit you will be required to bring in a draft of your paper to work on in class. If you do not bring a draft you cannot participate and will be asked to leave—this will count as an absence.

*Remember to always try to check your e-mail before class: earthquakes, snow, and squirrels dying on the PRT track have happened and caused a cancellation.

***A note about computer classrooms:** On specially marked days, we will be in a computer lab. Please check your schedule to see where class will be each day. Page xxvii in *Work in Progress* discusses the best practices for the lab. While in the lab, we will on most days work individually on computers, but I will also take time for instruction. At the start of class all windows should be closed on your computer. After class has begun, only go to websites that are relevant to our project and pay attention to class discussion. Do not go to Facebook, Youtube or similar sites after class has started, it is highly unlikely that they can help you with your paper! Live-tweeting your English class will not help much either. Also, do not open chat windows. **If I catch you on a website that is not class related you will lose all participation points for that day and may be asked to leave.**

Late Work—This class is created in such a way as to help you grow as writers, and the assignments build on each other. Because of this, getting behind in assignments will not only be hard to catch up on because of the large amount of writing we do in this course, but also make future assignments harder and more confusing. However, I understand that you have lives and other classes outside of this one. **In special circumstances, I will grant an extension (for the major papers only), but please email me in enough time that I can reasonably read your e-mail and reply before class, or come to office hours before the class when the paper is due.** Asking me in the hallway the day the paper is due will not work. Also, if you know you'll need to miss class on a due date, please turn in your work early or arrange to have another student turn it in for you.

Turning in one of the four major paper later will mean 3 percentage points off your final grade in the course. This rule applies for one week following the paper's due date, after this I cannot accept your paper. I have discovered this is the best way to do it so if you cannot turn one paper in you can begin to fully concentrate on the next one. Because I know things happen—PRT breaking down, printers breaking, etc.—you have a grace period until 4:15 pm on the day the paper is due. Get the paper into my mailbox in the English office in Colson Hall by that time, and I won't count your paper late. Please note that the grace period does not apply to homework, just major papers.

I will not accept e-mail submissions of any assignment, you will not receive any credit for turning in papers through e-mail. The libraries have printers and there are multiple labs in most buildings on campus. Make sure you give yourself enough time to print before class. A failed printer is not an excuse for a late paper.

Online reading posts and class discussions will not be counted after their deadline, even if you were absent. The purpose of these discussions is to create feedback that will lead to discussion in class later, if no one is able to read your feedback before class you miss your opportunity to add to the conversation. Also, be careful to take note of the deadlines for e-campus posts. E-campus quits accepting assignments after the due date and the submit button no longer works.

If you are not done with your paper before class begins, **come anyway. New papers are introduced the day previous papers are turned in. You may be very lost or confused if you miss the explanation of an assignment.

*Peer Review- Peer Review is a chance for you to provide feedback on your classmates papers and receive it as well. Peer Review is an important step in the writing process. Your classmates can provide important feedback, as they are involved in the same writing process and understand the parameters of the assignment. Usually the class period before a paper is due I ask you to bring a specific amount of copies to class. (These days are marked on the calendar). Please be aware you will be counted absent for the day and your participation grade will be docked if you do not come to peer review prepared with the correct amount of copies of your papers so far.

Special Note: I understand that stress can become overwhelming during a semester. If you are having trouble juggling everything, please come talk to me.

How this class works:

You will have four major papers. You will turn in each of these papers by the dates specified on the syllabus and they will be returned to you with comments. You will then work to improve these papers based on these comments and turn them in with a portfolio at the end of the semester. **You will not receive a final grade on these four papers until the end of the semester.** However, the harder you try on your first draft, the more thorough my feedback. Also, if you turn in fairly complete polished papers the first time around, the end of the semester will be easier when it comes to revision.

Response and Evaluation: A discussion of the evaluation process can be found on pages xvii-xxii in *Work in Progress*.

(F) Final Portfolio: 70%

(I) Informal Writing 20%

(P) Participation 10%

(F) Portfolio—This is a portfolio class, so I definitely grade on improvement. For each paper, you'll receive a ranking on a three tiered scale showing you the amount of improvement necessary for you to have a successful paper. You'll revise your papers based on my comments, and turn them in again in the final portfolio, where I'll give them a final grade.

(I) Reading Submissions—Throughout the semester, you'll read some short stories and essays that will help you understand the assignments and provide you with opportunities to practice critical thinking and discussion. The readings will be found on handouts, in *Work in Progress*, or on eCampus (specified in syllabus schedule of work, you will receive this on the first day of classes). You'll discuss the readings both in class and on WVU eCampus. When you have a reading post due (see schedule of work), you'll need to log on to WVU eCampus at <http://eCampus.wvu.edu>. You'll find an assignment, where I'll ask you a specific question about the reading, or just ask you to share your thoughts and opinions about it, showing you read without summarizing the whole thing. These submissions are due at 10:00 pm on the days listed on the syllabus. Posts after this won't be graded, so email me well before that time if you're having trouble. I'll drop your lowest grade.

(I) Freewrites- Freewrites will be assigned on a random basis throughout the semester, usually at the beginning of class. They are part of your informal writing grade and should be included in your Homework Folder. Free writes are to be completed in class and therefore cannot be made-up, I will drop your two lowest scored free writes at the end of the semester.

(I) Homework- I will occasionally assign a worksheet from *Work in Progress*, a reading, an activity or a step to your paper writing process to complete at home. The purpose of these assignments is to prepare for the next day's class. If the homework is a step to your paper I will collect it and return it for comments. If I do not collect any assignments done in class or at home place them in your Homework Folder dated and in order. Most of these assignments are on the calendar and I will give you reminders throughout the semester so you know what will be collected. I do drop the lowest homework grade. I will collect and grade the Homework Folder at midterm and the end of the semester as listed on the calendar. In theory, it might seem possible to plan to complete all assignments right before the due date, but I will be checking for them in class for participation points—this isn't good idea and could leave you very frazzled when the due date comes around.

(P) Participation

Participation is an easy way to bring up your grade in English 101. It involves coming to class on time, being prepared for class, taking an active part in class activities and peer review, and at least occasionally adding to an in-class discussion. If you're a quiet person, but you work hard and come to class prepared, don't worry that your grade will suffer. However, you'll get the most out of the class and have the most fun if you make an effort to participate out loud. Also, please put your cell phone and ipod away before class begins, and if you're late for class, **put them away before opening the door**. And even if the ipod is off, wearing headphones during class can cause a distraction. Please leave all texting, web surfing, and typing things into your calendar until after class. Tip: Cellphones under desks, in laps, and behind books are all obvious, if I see one out you will receive zero participation points for the day whether I talk to you about it or not. Please, do not make me talk to you about it. Also, a classroom isn't a very cozy place to nap.

Social Justice—English 101 supports WVU's commitment to social justice. This class, including the students and me, will work as a group to keep the atmosphere positive, and to make everyone feel welcome to share opinions and ideas. Tell me if you have any suggestions or concerns.

Academic Integrity—

In English 101, I expect that everything you turn in will be your own work, written specifically for this class, and that you will not cheat by doing work for other students or allowing them to copy your work. I also expect that you will avoid unintentional plagiarism by properly citing your sources and using quotation marks around the words of others. Depending on the situation, cases of plagiarism will result in penalties ranging from an F on an assignment to an unforgivable F in the course.

A good rule: use quote marks every time you use 3 or more words from an outside source. And cite everything. Always.

Important Things to Know

Writing Center—*The writing center is there to help you during all stages of the writing process, providing you with feedback for prewriting and early and later drafts. It is located in Colson G02 and open Mon. 10-7, Tue 10-7, Wed 10-5, Thu 10-7, and Fri 10-3. Call 293-5788 to make an appointment, or drop by to check if any tutors are available or sign up for a time. Also visit the website—http://english.wvu.edu/centers_and_projects/wcenter/writing_center_home. During the semester I may notice something in your writing that I believed could be improved by a visit to the writing center. If this is the case, I will make a note of this on your paper. They can assist you no matter what your level of writing.*

Disability Accommodation—*Please talk with me if you have a documented learning disability such as dyslexia, hearing or vision problems, or any other special need that might affect your performance or participation in class, and I will do what I can to accommodate you. Also, please be aware of the support services available to you through the Office of Disability Services located in G-30 Mountainlair. Phone: (304) 293-6700 Voice/TDD: (304) 293-7740 Email: access2@mail.wvu.edu*

Schedule of Work
The Computer Lab listed is G06 Colson Hall
 **Subject to change according to progress.

January		
Monday	Wednesday	Friday
14 Class Activities: Introductions Review Class Policies Homework: 1-2 page essay. "A time you communicated well" Due Friday	16 UNIT 1: Hermit Crab Essay Class Activities: E-mail Etiquette Read Artifacts Answer Questions Homework: Bring Artifact to discuss	18 Class Activities: Discuss Hermit Crab Freewrite about Artifacts Present Artifacts Look at Student Examples on eCampus Due Today: 1-2 page essay. "A time you communicated well" Homework: Read Programming Guide Read Snow Hermit Crab under Student Examples
21 NO CLASS—Martin Luther King, Jr. Day	23 Class Activities: Shell discussion Character-1 st , 2 nd , 3 rd Freewrite: Voice (H) Discuss Programming Guide and Snow Hermit Crab Homework: Write a 1 page Field Guide of your hometown or Weather Map	25 Class Activities: Share HW Shell Activity Subtitles/Titles Sensory Description Homework: Read Snow Hermit Crab Write a couple paragraphs explaining 1. the shell you plan to use 2. the story you plan to tell 3. The voice you will use (1 st , 2 nd , 3 rd) <i>Type this.</i>
28 Class Activities: Story arc Share and discuss topics Discuss Assignment Sheet Due Today: Topic Proposal Homework: Write first three pages of essay Complete Story/ Tension Arc	30 Class is Canceled for Conferences! You will meet with Rebecca in Eliza's (This is on the 4 th floor of the downtown library) for ten minutes each. Bring Story Arc Bring First three pages of your essay so far. Bring Any questions you have.	Feb 1 Class Activities: Beginnings Endings Loose Ends Due Today: Bring two copies of your paper so far. Homework: <u>Final-for-Now Hermit Crab due Monday!</u>

February		
Monday	Wednesday	Friday
<p>4 UNIT 2: Feature Article</p> <p>Class Activities: Magazine Activity Brief Introduction to Feature Article Freewrite: Audience (H)</p> <p>Due Today: <u>Hermit Crab “Final For Now”</u></p> <p>Homework: Read Badlands and answer questions on eCampus</p>	<p>6</p> <p>Class Activities: Watch David Lynch’s Character Studies Discuss Badlands Answer Questions</p> <p>Homework: Begin thinking about who you would like to interview—Make a list of 5 possible people, describe who they are and what angle you might take—type this.</p>	<p>8</p> <p>Class Activities: Mock Interview Closed Ended Questions Open Ended Questions Interview Etiquette</p> <p>Homework: Read Glassblower and answer questions on eCampus. Write 5 Open Ended Questions for your Interview and 5 Close Ended Questions</p>
<p>11</p> <p>Class Activities: Discuss Glassblower Discuss Leads--Clinton Discuss Questions</p> <p>Class Activities: Angles</p> <p>Homework: Complete Interview Read Hockey Feature Article and Answer Questions on eCampus</p>	<p>13</p> <p>Class Activities: Go over Assignment Sheet Incorporating Quotes Read News Article Practice writing quotes</p> <p>Due Today: Homework: Complete Interview Complete Outline Write first two pages of your essay so far.</p>	<p>15</p> <p>Class is Canceled for Conferences! You will meet with Rebecca in Eliza’s (This is on the 4th floor of the downtown library) for ten minutes each.</p> <p>Bring Outline Bring First two pages of your essay so far. Bring Any questions you have.</p>
<p>18 In computer lab</p> <p>Class Activities: Setting Description—Batso Character Description Research Day</p> <p>Homework: Bring Printed out source. Bring two copies of paper so far.</p>	<p>20</p> <p>Class Activities: HW List Works Cited Peer Review</p> <p>Due Today: Bring two copies of paper so far.</p>	<p>22</p> <p>UNIT 3 - Text Analysis Reflective writing. Ethos. Points of songs. Due Today: <u>Feature article with staple or paperclip as part of midterm portfolio.</u> ----- HW: Take a well-deserved break!</p>

<p>25 Pathos and historical references. More analysis practice.</p> <p>-----</p> <p>HW: Watch music video and read lyrics (song announced in class and on eCampus) and answer questions ecampus, due Wed at noon.</p>	<p>27 Metaphor and use of first/second/third person.</p>	<p>Mar 1 Assign presentation. Look at examples in class. Writing an analysis paragraph with hamburger method.</p> <p>-----</p> <p>HW: Post three song possibilities and short paragraph about them for EP 10 by Mon night at midnight. To work with a specific partner, talk to him/her and list the same songs. Otherwise, Rebecca will find you a partner with similar musical taste.</p>
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March		
Monday	Wednesday	Friday
<p>4</p> <p>Research. Deciding on songs together and beginning presentations.</p> <hr/> <p>HW: Read Student Example and answer questions on eCampus.</p>	<p>6 In computer lab (Mid-Semester Grades Due) Works cited list and citations. In-class analysis.</p> <p>Due Today: eCampus post for Friday's attendance.</p> <p>Homework: Meet with partner to work on presentation and complete post about progress before class Mon. No regular class Fri.</p>	<p>8</p> <p><i>NO REGULAR CLASS: Work on presentations and do research. To be counted present for Friday's class, complete eCampus post before class begins Monday about your progress on presentation.</i></p>
<p>11 Presentations!</p> <p>Finish presentation and post it to discussion board on eCampus before class begins. Be ready to turn in paper copy of works cited page to Rebecca.</p> <p>Both partners must be ready to present even if the other partner is absent.</p>	<p>13</p> <p>Assignment sheet. Look at student examples. Thesis statements.</p> <p>-----</p> <p>Homework: Read Student Example on eCampus. Answer questions.</p>	<p>15</p> <p>Outlining in class. More Thesis Statements. Intro Paragraphs.</p> <hr/> <p>HW: Bring first three pages of paper, outline, and song lyrics to conferences.</p>
<p>18</p> <p>Class Activities: Class is Canceled for Conferences! You will meet with Rebecca in Eliza's (This is on the 4th floor of the downtown library) for ten minutes each.</p> <p>Bring Outline Bring First two pages of your essay so far. Bring Any questions you have. Due Today:</p> <p>Homework:</p>	<p>20</p> <p>Class Activities: Peer Review Loose Ends</p> <p>Due Today: Bring electronic copy of your draft so far.</p> <p>Homework: <u>Text Analysis Final-For-Now Due Friday!</u></p>	<p>22 (Last Day to Drop)</p> <p>Reflective writing. Finish presentations. Due Today: <u>Music Video Analysis Essay "Final For Now" with staple or paperclip.</u></p> <p>-----</p> <p>HW: Enjoy your break! Be safe!</p>
<p>25</p> <p>NO CLASS – Spring Break!</p>	<p>27</p> <p>NO CLASS - Spring Break!</p>	<p>29</p> <p>NO CLASS - Spring Break!</p>

April		
Monday	Wednesday	Friday
<p>1</p> <p>Class Activities: Where Do You Stand? Controversial Issue Discussion</p> <hr/> <p>Read "I Don't" on eCampus. Answer Questions</p>	<p>3</p> <p>Class Activities: Discuss reading Topic brainstorming Personal stake</p> <p>Homework: Read Sample Paper on Ecampus. Answer questions.</p>	<p>5</p> <p>Class Activities: Discuss reading. More topic brainstorming.</p> <p>Due Today:</p> <p>Homework: Type three possible topics and your stake in them.</p>
<p>8</p> <p>Class Activities: Review Hamburger Method Learn about databases Check topic workability Due Today: Topic Proposal</p> <p>Homework: Submit Research Proposal on eCampus</p>	<p>10 In computer lab</p> <p>Class Activities: Work on Source Map Outline</p> <p>Homework: Finish Source Map. Print and bring to next class.</p>	<p>12</p> <p>Class is Canceled for Conferences! You will meet with Rebecca in Eliza's (This is on the 4th floor of the downtown library) for ten minutes each.</p> <p>Bring Outline Bring First two pages of your essay so far. Bring Any questions you have.</p>
<p>15 In computer lab</p> <p>Class Activities: Class Activities: Other side of the issue Agree and disagree Works cited review Due Today: bring outline back with you to class.</p> <p>Homework: Bring First three pages of your essay so far to conferences and works cited page.</p>	<p>17</p> <p>Class Activities: Peer Review Loose ends</p> <p>Due Today: Bring two copies of your paper so far. Homework: <u>Stakeholder Research Paper Due Friday!</u></p>	<p>19</p> <p>Class Activities: Discuss Final Portfolio Due Today: <u>Stakeholder Research Paper "Final For Now"</u></p> <p>Homework: Bring Graded Hermit Crab and a clean copy</p>
<p>22</p> <p>Class Activities: Revision Due Today: Bring Graded Hermit Crab and a clean copy</p> <p>Homework: Work on your portfolio!</p>	<p>24</p> <p>Class Activities: Revision Due Today: Bring Graded Feature Article and an electronic copy</p> <p>Homework: Work on your portfolio!</p>	<p>26</p> <p>Class Activities: Revision Due Today: Bring Graded Textual Analysis and a clean copy</p> <p>Homework: Work on your portfolio!</p>

April/May		
Monday	Wednesday	Friday
<p>Apr 29 Class Activities: Revision Homework Checklist Final Reflection</p> <p>Due Today: Bring Graded Research Paper and an Electronic Copy</p> <p>Homework: Work on your portfolio!</p>	<p>May 1 Class is Canceled for Conferences! You will meet with Rebecca in Eliza's. Bring your papers. We can discuss any questions you may have.</p>	<p>May 3 (Last Day of Classes for Fall semester) Class Activities: The end! Read around!</p> <p>Due Today: <u>FINAL PORTFOLIO</u></p> <p>Have a wonderful summer!</p>

***Portfolios Returned By Final Exam Time Slot**