

English 102: Composition and Rhetoric

Introduction

Welcome to English 102. This course will build on the skills you practiced in English 101 (or the equivalent) preparing you even more for the writing you'll do in advanced college courses and the workplace. In this course, you will reexamine your own ideas and assumptions, looking for deeper reasons behind what you and others believe. Like English 101, this course focuses on writing as a process, so you will often write multiple drafts, improving your work based on new ideas as well as feedback from your peers and me. Two major differences from English 101 are that this course involves more argument analysis and focuses more heavily on research. In English 102, you'll be crafting sophisticated argumentative essays that follow the standards of formal academic writing. By the end of this course, all of you should be able to list "formal writing and research skills" on your resumes.

Texts and Materials Please purchase the following three required texts and a 2-pocket folder:

- Dadisman, Jo Ann, ed. *Joining Academic Conversations: English 102* (5th ed.). Plymouth, MI: Hayden-McNeil Publishing, 2012.
 - Lunsford, Andrea A. *Easy Writer* (4th edition). Bedford: Boston, 2010.
 - Lunsford Andrea, et al. *Everything's an Argument with readings*. (5th ed.) Boston: Bedford/St. Martin's, 2010. **(Yellow Cover)**
- You will need to purchase a 2-pocket folder or large envelope for submitting work for portfolio review.

Class Goals:

- 1: Understand Writing as a Process
- 2: Argue Effectively and Persuasively in a Variety of Contexts
- 3: Explore and Evaluate Ideas
- 4: Integrate Research Effectively
- 5: Know the Rules

Office Hours, Conferences, and Contacting Me

We will have mandatory one-on-one conferences at least twice during the semester.

However, please feel free to drop by my office hours or schedule an appointment with me to discuss your work or class concerns at any time. I am very happy to read and discuss drafts with you. The best ways to get in touch with me are email (jwilli94@mix.wvu.edu) or by dropping by during my office hours. I will answer your emails within 24 hours if sent during the week and by Monday if sent Saturday or Sunday.

The university offers a fantastic additional resource for getting feedback and improving your papers for English 102: the Writing Center.

Policies and Procedures

Policies are standard throughout English 102. Please see *Joining Academic Conversations* pp. xii – xiv for details. The two most important policies are:

Attendance—Attendance is crucial in English 102. Every day we will be going over important material, and it is easy to get behind if you miss class. The standard English 102 policy for MWF courses is that you can miss **3** times without penalty. This means excused and unexcused—it doesn't matter. For a **4th absence, your final grade will DROP 1 LETTER**, and for a **5th absence your grade will DROP ANOTHER LETTER**, and **AT 6 ABSENCES YOU FAIL THE COURSE**. Please save your absences for unavoidable emergencies. You might really need them sometime during the semester. Also, please talk to me if you are part of an athletic team or other university-sponsored activity that will make it necessary for you to miss class.

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|--|--|
| <input type="radio"/> Your class grade: A + 4 absences = B (final grade) | <input type="radio"/> Your class grade: A + 5 absences = C (final grade) |
| <input type="radio"/> Your class grade: B + 4 absences = C (final grade) | <input type="radio"/> Your class grade: B + 5 absences = D (final grade) |
| <input type="radio"/> Your class grade: C + 4 absences = D (final grade) | <input type="radio"/> Your class grade: C + 5 absences = F (final grade) |
| <input type="radio"/> Your class grade: D + 4 absences = F (final grade) | |
| <input type="radio"/> Any grade + 6 absences = F (final grade) | |

Lateness: Being late repeatedly in the work force gets you fired. Being late repeatedly for this class suggests that you do not care despite the fact that someone—your parents, the state of West Virginia, generous donors, others, or maybe even yourself—paid money for you to attend.

Be near the classroom 5 to 10 minutes early.

If you cannot make it within the first 5 minutes of class (10:35), please do not come because most of us are here on time to learn from one another and repeating ourselves for your benefit disrupts class. **If you are later than 10 minutes, I will count you absent.** If you are recurrently late, there is no way that you can pass the class.

Social Justice—English 102 supports WVU's commitment to social justice. This class will work as a group to keep the atmosphere positive and to help everyone feel welcome to share opinions and ideas. Tell me if you have any suggestions or concerns.

Important Things to Know

Writing Center—Writing center peer tutors (fellow WVU students with writing expertise) focus specifically on writing (rather than research) and will help you with prewriting, structuring your paper, paragraph development, revision, and anything else related to writing. The writing center is located in Colson G02. Call 293-5788 to make an appointment, or drop by to check if any tutors are available or sign up for a time. Also visit the website—

http://english.wvu.edu/centers_and_projects/wcenter/writing_center_home

Disability Accommodation—Please talk with me if you have a documented learning disability such as dyslexia, hearing or vision problems, or any other special need that might affect your performance or participation in class, and I will do what I can to accommodate you. Also, please be aware of the support services available to you through the Office of Disability Services located in G-30 Mountainlair. Phone: (304) 293-6700 Voice/TDD: (304) 293-7740 Email:

access2@mail.wvu.edu

Evaluation

Points Awarded (100-point scale)

- | | | |
|--------------------------|-----------|---|
| ○ Homework | 25 points | (1, .75, .5, or 0 points for each - point assignment) |
| ○ Class Participation | 10 points | |
| ○ Final Portfolio | 55 points | |
| ○ Essay 1 (10) | | |
| ○ Essay 2 (15) | | |
| ○ Research Essay (30) | | |
| ○ Annotated Bibliography | 10 points | |

Homework (25 points)— Throughout the semester, you will be reading argumentative essays. These readings are to give you ideas and to encourage critical thinking, critical reading, and class discussion. The readings come from *Everything's an Argument* book or handouts or *Joining Academic Conversations*. Occasionally, I send you an article via email. For each article, you will receive either an assigned problem or a set of questions to answer. Your assignments are due by the beginning minute of the next class. On some days, these assignments may be worth 2 points. On these occasions, I will let you know in advance.

You will receive a check plus, a check, a check minus, or no credit.

- Check Plus: 1 point Above and beyond response to all questions
- Check: .75 point Sufficient responses to all questions
- Check Minus: .5 point Sufficient responses and at least half of the assigned questions complete
- No credit: 0 points Fewer than half of the questions complete, copied answers, incomplete sentences or answers (even if all questions are answered), illegible writing

In the event that we do not reach 25 homework assignment points, you will be awarded the remainder. For example, if we have 20 homework assignment points, you will receive 5 points automatically. In the event that we have more than 25 assignment points, the extra assignments will allow you to earn extra points or else make up for points that you have failed to earn.

Portfolio (55 points)—This is a portfolio class, so I definitely grade on improvement. For the three main essays, you'll get an in-process score, which is not final. You'll revise your papers based on comments that you receive from me and your peers, and you'll turn them in again in final portfolio, a significant part of your final grade. Major assignments within this category include a This I Believe essay, an analysis of a newspaper editorial, and a researched argument paper.

Annotated Bibliography (10 points)—This assignment will serve as the foundation of your research paper. It will be worth 10 points and will not be revisable given that it involves synthesis, summary, and explanation rather than argumentation.

Participation (10 points)—Participation is an easy way to bring up your grade in English 102. Getting an a high score in participation requires coming to class on time, having your homework done, being prepared for class, taking an active part in class activities and peer review, contributing to class discussions, and observing basic classroom politeness and etiquette. Basic politeness includes respect of other students, and it includes putting your technological devices away before class begins (if you're late for class, put them away before opening the door).

- A: 10 points B: 9 points C: 8 points D: 7 points F: 6 points
- See pg. xvi of *Joining Academic Conversations* to see the rubric that I will use.

Cell Phones: are great and have made our lives much easier! In class, they are my pet peeve and here are the reasons why:

1. Cell phone users repeatedly ask questions that have already clearly been answered.
2. Cell phones distract me and other students.
3. Cell phones suggest, whether you mean it or not, that you are more interested in interacting without an outside force, be it human or non-human, than being in this class. In turn, this begs all of us to ask, "Why are you here?"

Bottom line: Don't use it. If you are distracting us, you may be asked to leave class and counted as absent for the day.

Late Work—

Homework: I will not accept late homework. If you must miss class, email it to me or put it in my mailbox BEFORE class begins. If I receive the email for the assignment after class begins (ex. 10:31), it will not be count.

Major essay assignments: There are three and they are the major assignments for the class, equivalent to tests or exams—therefore, they should never be late. If turned in late, these projects will automatically be docked a permanent ten percent of the points allotted per class session up to two class sessions. These points are not replaceable when you revise. They are permanently gone.

- ex. Essay #1 or Essay #2 (1 or 1.5 points lost per class session up to two class session) max: 2 or 3 permanent points lost
- ex. Research Essay (3 points of per class session up to two class session) max: 5 permanent points lost

Because I know things happen—PRT, printers breaking, etc.—I will count the paper as on time if you put it in my mailbox by 4 pm the day it is due. If you need to put a paper in my box, just come to class without the paper (talk with me after class) so you don't get behind.

Academic Dishonesty

In English 102, I expect that everything you turn in will be your own work, written specifically for this class, and that you will not cheat by doing work for other students or allowing them to copy your work. I also expect that you will avoid unintentional plagiarism by properly citing your sources and using quotation marks around the words of others. Depending on the situation, cases of plagiarism or cheating will result in penalties ranging from an F on the assignment to an unforgiveable F in the course.

Standard Formatting for English 102

Formatting is standard for academic writing in all college classes, so it's important to practice standard formatting in English 102. Unless I tell you otherwise, all major papers and homework assignments should have the same format: **1" margins, double spaced, Times New Roman size 12**. Please check your settings—**MS Word does not use this format automatically**. If you enlarge your font, margins, spacing, or punctuation to lengthen your paper, I will lower your grade for dishonesty.

Schedule of Work

**Subject to change according to class progress.

August/September		
Monday	Wednesday	Friday
<p>20</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Introductions • Diagnostic Essay <p>Homework:</p> <ul style="list-style-type: none"> • Review syllabus and complete course goals assignment 	<p>22</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Important Concepts from 101 to 102 • Critical Reading (<i>JAC</i> pg 54) • Discuss Course Goals Assignment <p>Due Today</p> <ul style="list-style-type: none"> • Course Goals Assignment <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response “from Bien Pretty” (743-744) and “Always Living in Spanish and English” (745-750) from <i>Everything’s an Argument</i> 	<p>24 (Last day to register and add new courses is 8/24)</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Rhetoric / Thesis Statements (<i>JAC</i> pg. 13) • Discuss Reading Assignment #1 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #1 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #2: “The ‘F Word’ (751-755) from <i>Everything’s an Argument</i>
<p>27</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Three Proofs of Classical Rhetoric (<i>JAC</i> pgs. 41-2) • Discuss Reading Assignment #2 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #2 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response 3: The Gift of Language” (756-762) from <i>Everything’s an Argument</i> 	<p>29</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Three Proofs of Classic Rhetoric (<i>JAC</i> pgs. 41-2) • Discuss Reading Assignment #3 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #3 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #4 : “We a Head Scarf is My Choice as Muslim: Please Respect It” (888-891) from <i>Everything’s An Argument</i> 	<p>31</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Assign Essay #1 • Writing Techniques for Essay #1: Brainstorming (<i>JAC</i> pg. 4) • Discuss Reading Assignment #4 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #4 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #5: “This I Believe Essays” (904-908) from <i>Everything’s an Argument</i>

September		
Monday	Wednesday	Friday
<p>3 NO CLASS—Labor Day</p>	<p>5</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Writing Techniques for Essay #1: Introductions (<i>JAC</i> pg. 14) • Discuss Reading Assignment #5 <p>Due Today</p> <ul style="list-style-type: none"> • Reading Response #5 <p>Homework:</p> <ul style="list-style-type: none"> • Bring a one paragraph introduction to class 	<p>7</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Work on Thesis Statements • Writing Techniques for Essay #1: Paragraphs • Paragraph Practice <p>Due Today</p> <ul style="list-style-type: none"> • One paragraph introduction <p>Homework:</p> <ul style="list-style-type: none"> • Complete a draft of your essay and bring 3 copies to class (to be counted as present)
<p>10</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Peer Review for Essay #1 • Topic Sentences and Conclusions <p>Due Today:</p> <ul style="list-style-type: none"> • 3 copies of your essay (to be counted as present) <p>Homework:</p> <ul style="list-style-type: none"> • “Final-for-Now” Draft due on Friday • Reading Assignment and Response #6 “One in Five Employers Uses Social Networks in Hiring Process” (673-675) from <i>Everything’s A Arg.</i> • 	<p>12</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Introduction to Editorials: Begin Looking for Your Own • Editorials: Public Good • Discuss Reading Assignment #6: Building an Editorial <p>Due Today</p> <ul style="list-style-type: none"> • Reading Response #6 <p>Homework</p> <ul style="list-style-type: none"> • Complete “Final-for-Now” Draft and Bring It o Class 	<p>14</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Short Write • Editorials: Historical • Analyzing an editorial <p>Due Today: “Final-for-Now” Draft of Essay #1 due</p> <p>Homework:</p> <ul style="list-style-type: none"> • Bring two editorials to class on Monday

<p>17</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Editorials #3: Social / Political • Logical Fallacies <p>Due Today:</p> <ul style="list-style-type: none"> • Bring two editorials to class <p>Homework:</p> <ul style="list-style-type: none"> • 	<p>19</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • <i>Ethos</i> and <i>Pathos</i> Fallacies • Assign Essay #2 • Discuss Reading Assignment #7 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #7 <p>Homework:</p> <ul style="list-style-type: none"> • 	<p>21</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Organizational Strategies for Essay #2 • Quoting <p>Due Today:</p> <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #8: “Evictions at Sorority Raise Issue of Bias” (604-607)
<p>24</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Discuss Reading Assignment #8 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #8 <p>Homework:</p> <ul style="list-style-type: none"> • “Final-for-Now” Draft due on Friday • Complete a draft of your essay and bring 3 copies to class (to be counted as present) 	<p>26</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Peer Review for Essay #2 • Conclusions • Grammar: Comma Splices <p>Due Today:</p> <ul style="list-style-type: none"> • 3 copies of your essay (to be counted as present) <p>Homework:</p> <ul style="list-style-type: none"> • “Complete a “Final-for-Now” version of essay #2 	<p>28</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Grammar Practice • Short Write • Research Questions • In Class Reading: Introduction to Research Topics <p>Due Today:</p> <ul style="list-style-type: none"> • “Final-for-Now” Version of Essay #2 Due <p>Homework:</p> <ul style="list-style-type: none"> • none

October		
Monday	Wednesday	Friday

<p>1 Class Focus:</p> <ul style="list-style-type: none"> Annotated Bibliography Practice #2 Library Follow-Up (Databases and Evaluating Sources) Assign Annotated Bibliography <p>Due Today: Homework:</p> <ul style="list-style-type: none"> Research Assignment (TBA) 	<p>3 Class Focus:</p> <ul style="list-style-type: none"> Library Day (Meet at Media Center) <p>Due Today: Homework:</p> <ul style="list-style-type: none"> Research Assignment (TBA) 	<p>5 (Mid-Semester point) Class Focus:</p> <ul style="list-style-type: none"> No class (Research Day #1 and Mid-Term Conferences) <p>Due Today: Homework:</p> <ul style="list-style-type: none"> Research Assignment (TBA)
<p>8 Class Focus:</p> <ul style="list-style-type: none"> No class (Research Day #2 and Mid-Term Conferences) <p>Due Today:</p> <ul style="list-style-type: none"> Research Assignment (TBA) –counts twice (3 days work) <p>Homework: Research Assignment (TBA)</p>	<p>10 (Mid-Semester Grades Due) Class Focus:</p> <ul style="list-style-type: none"> Discuss Reading Assignment #9 Discuss Research Assignment Taking Notes Writing an Annotation Pt. 1: Pair <p>Due Today:</p> <ul style="list-style-type: none"> Research Assignment (TBA) –counts twice (2 days work) <p>Homework:</p> <ul style="list-style-type: none"> Reading Assignment and Response #9: “Why Take Food Seriously? Because Your Life Depends On It” (779-783) from <i>Everything</i> 	<p>12 Class Focus:</p> <ul style="list-style-type: none"> Writing an Annotation Pt. 2 <p>Due Today:</p> <ul style="list-style-type: none"> Reading Response #9 <p>Homework:</p> <ul style="list-style-type: none"> Complete 2 entries of your annotated bibliography and bring it to class.
<p>15 Class Focus:</p> <ul style="list-style-type: none"> Writing Effective Evaluations <p>Due Today:</p> <ul style="list-style-type: none"> 2 entries of your annotated bibliography <p>Homework:</p> <ul style="list-style-type: none"> Reading Assignment and Response #11: 	<p>17 Class Focus:</p> <ul style="list-style-type: none"> Grammar / Style Tip #2 Annotated Bibliography Peer Review <p>Due Today:</p> <p>Homework:</p> <ul style="list-style-type: none"> Complete Annotated Bibliography 	<p>19 Class Focus:</p> <ul style="list-style-type: none"> Research Questions Taking Notes <p>Due Today:</p> <ul style="list-style-type: none"> Annotated Bibliography <p>Homework:</p> <ul style="list-style-type: none"> none

<p>22</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Colorful Coffins • Reading • Discussion <p>Due Today:</p> <p>Homework:</p> <ul style="list-style-type: none"> • Research Notes Part #1 	<p>24</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Short Write • Research Essay Type #1: Definition • “The Allure of Cult Films” <p>Due Today:</p> <ul style="list-style-type: none"> • Research Notes Part #1 <p>Homework:</p> <ul style="list-style-type: none"> • Research Notes Part #2 	<p>26 (Last Day to Drop)</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Research Essay Type #2 <p>Due Today:</p> <ul style="list-style-type: none"> • Research Notes #2 <p>Homework:</p> <ul style="list-style-type: none"> • “Common Themes and Questions about the Use of “Indian” Logos (624-631) •
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November		
Monday	Wednesday	Friday
<p>Oct 29</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Discuss Reading Assignment #13 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #13 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #14: handout (Scott Adams) 	<p>31</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Integrating Sources into Your Writing: In-Text Citations (Bring <i>JAC</i>) • Minimizing Quote Use • Discuss Reading Assignment #14 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #14 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #15: handout (Fadeout article) 	<p>Nov. 2</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Incorporating Paraphrases • Discuss Reading Assignment #15 <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #15 <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #16:
<p>5</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Integrating Sources into Your Writing: In-Text Citations (Bring <i>JAC</i>) • Discuss Reading Response #16 • Qualifiers <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #16 (TBA) <p>Homework:</p> <ul style="list-style-type: none"> • Bring two copies of your research essay (4 pages each) to class on Wednesday 	<p>7</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Peer Review #1 <p>Due Today:</p> <ul style="list-style-type: none"> • 2 copies of your research essay (4 pages) to be counted present <p>Homework:</p> <ul style="list-style-type: none"> • Reading Assignment and Response #17 (TBA) 	<p>9</p> <p>Class Focus:</p> <ul style="list-style-type: none"> • Discuss Reading Assignment #17 • Rethinking Your Organizational Strategy <p>Due Today:</p> <ul style="list-style-type: none"> • Reading Response #17 <p>Homework:</p> <ul style="list-style-type: none"> • Bring 1 copy of your research essay (6 pages on Monday)

<p>12 Class Focus:</p> <ul style="list-style-type: none"> Peer Review #2 <p>Due Today: 1 copy of your Research Essay (6 pages)</p> <p>Homework:</p> <ul style="list-style-type: none"> Complete the “Final-for-Now” of the Research Essay 	<p>14 Class Focus:</p> <ul style="list-style-type: none"> Reflective Writing Intro to Revision (Bring <i>JAC</i>) <p>Due Today: Research Essay</p> <p>Homework:</p> <ul style="list-style-type: none"> Bring Essay #1 to class with you. 	<p>16 Class Focus:</p> <ul style="list-style-type: none"> Revision Day (Essay #1) <p>Due Today: Essay #1 in class (to be counted as present)</p> <p>Homework:</p> <ul style="list-style-type: none"> Complete revision for Essay #1 and place it in your final portfolio. Bring Essay #2 to class with you.
<p>19 NO CLASS - Thanksgiving Break!</p>	<p>21 NO CLASS - Thanksgiving Break!</p>	<p>23 NO CLASS - Thanksgiving Break!</p>
<p>26 Class Focus:</p> <ul style="list-style-type: none"> Revision Day (Essay #2) <p>Due Today:</p> <ul style="list-style-type: none"> Essay #2 in class (to be counted as present) <p>-----</p> <p>Homework:</p> <ul style="list-style-type: none"> Complete revision for Essay #2 and place it in your final portfolio. 	<p>28 Class Focus:</p> <ul style="list-style-type: none"> Research Conferences (No class) <p>Due Today:</p> <p>Homework:</p> <ul style="list-style-type: none"> Bring a draft of your research essay to class on Monday. 	<p>30 Class Focus:</p> <ul style="list-style-type: none"> Research Conferences (No Class) <p>Due Today:</p> <p>Homework:</p> <ul style="list-style-type: none"> Bring a draft of your research essay to class on Monday.

December		
Monday	Wednesday	Friday
<p>3</p> <p>Class Focus:</p> <ul style="list-style-type: none"> Revision Day (Research Essay) <p>Due Today:</p> <ul style="list-style-type: none"> Draft of Research Essay (to be counted as present) <p>Homework:</p> <ul style="list-style-type: none"> Complete Revision for the Research Essay and place it in your final portfolio. 	<p>5 (Dec 6 is the Last Day to Withdraw from the University)</p> <p>Class Focus:</p> <ul style="list-style-type: none"> Assign Portfolio Letter Portfolio Checklist <p>Due Today:</p> <p>Homework</p> <ul style="list-style-type: none"> Complete Your Final Portfolio Write your Final Portfolio Letter Organize your Final Portfolio 	<p>7 (Last Day of Classes for Fall semester)</p> <p>Class Focus:</p> <ul style="list-style-type: none"> Final Portfolios Due <p>Due Today:</p> <ul style="list-style-type: none"> Final Portfolio <p>Have a wonderful break! *Portfolios Returned By Final Exam Time Slot</p> <hr style="width: 20%; margin-left: auto; margin-right: auto;"/>