

Mr. Ben Bishop  
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Office Hours: T & Th 1-2 pm  
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Fall 2011  
English 101-203 CRN# 80324  
Clark Hall Room 410 TTr 2:30-3:45 (or Clark 212 as noted)

### **Required Texts:**

English 101 Faculty. *Work in Progress (WiP)*. 5<sup>th</sup> ed. Plymouth, MI: Hayden-McNeil, 2011. Print.

Lunsford, Andrea. *Easy Writer (EW)*. 4<sup>th</sup> ed, WVU ed. Boston: Bedford, 2010. Print.

### **Other requirements:**

Flash Drive

2 folders: 1 for course work, and 1 for the final portfolio

### **Introduction:**

This course is meant to be a cornerstone for your college career. In this class you will write... a lot. Writing and being able to communicate is crucial in any avenue of life; even the best ideas will not translate effectively if your writing isn't thought out thoroughly, organized, detailed, or doesn't follow standards of written language. In this course you will:

“Explore your thinking about your own experiences and beliefs, as well as others.

Develop a flexible writing process.

Better communicate your ideas to others” (p. xv in *Work in Progress*)

(If you would like to see the goals and details for each assignment, consult page xvi and xvii in your *Work in Progress* text) But it's also not just about formal paper writing in academia. What you will come to learn is that writing anything is a process, whether it is a thirty page term paper, a poem, or a blog post. This means that no work is ever truly finished; there is always room to improve, no matter your writing skills.

### **Policies and Procedures:**

**Grading:** This is a portfolio course, where all of your major works will accumulate into one substantial grade. We will work on the pieces required for this collection all semester long and 70% of your course grade will come from this finished product at the end of the semester (see p. xxi in *WiP* for a Portfolio Rubric and p. xvi-xvii for Portfolio Components). While you will receive substantial comments from me about the quality of your papers before the final portfolio, they are not the type of comments that you can magically drop into your paper to receive an A. Applying my comments and your own revisions takes time and effort. 20% of your grade will come from assigned informal writes, short writes, and homework (see xix in *WiP* for Short Writing Rubric). *Save all of your informal writes* for the class. The remaining 10% will be a reflection of your in class participation, which means you must consistently be present, prepared, and verbally responsive to receive full credit (see p. xx in *WiP*.) Also, please *bring both texts to class every day*.

**Attendance:** This class is not a lecture based course where you can only show up for the exams and still do well. This course relies on in class participation and workshops, as well as writing

the big assignments for the portfolio. If you already know you will have to miss more than two classes, drop this class and take it another semester. That being said, anyone can miss up to two classes during the course of the semester without penalty. Each absence afterwards can result in a final grade reduction of one full letter. This policy does not differentiate between excused and unexcused. Five total absences results in a failing grade for the course. *Please talk with me during office hours if absences become a problem for you.*

**Professor Availability:** I am here to help you do well in this course and write to the absolute best of your ability. To do this, I check my email regularly during weekdays and you can expect to have a reply within 36 hours (at the latest). (I will also ask that you check your own student email account regularly, for notes from me about class.) Throughout the course (once per unit) you will be required to attend a brief ten minute conference with me in my office. During this time we will be discussing your work on the current assignment, in the class as a whole, or any other questions you may have. These conferences are as important as class, and *will count as an absence* if you fail to attend. I also have regular office hours for you to come and talk with me about anything related to the class that I may be able to help you with. *You do not need an appointment during office hours.*

**Standard of Work:** This is not high school anymore. You, as my student, are expected to abide by the standards of the English language like grammar, mechanics, and the conventions of MLA formatting, and most importantly, to write your own work. Plagiarism is a very serious issue for the modern composition classroom, and plagiarism on any assignment will not be tolerated. This includes “recycling” old papers from any other class/English class you’ve had before; all new work is required. We will discuss some of the ins and outs of plagiarism in class, but from day one *you are responsible for the integrity of all the papers you turn in for class.* “I didn’t know,” is not an excuse. The *Easy Writer* text offers help on any and all of these subjects. If you require more assistance with these issues, you can discuss them with me during office hours, or also visit the Writing Center. The Writing Center is not just available to those who are struggling, but also to help anyone wishing to improve his or her own writing. Finally, *late work will not be accepted.* Assignments will be due (in the form in which it was asked) when the syllabus or I designate, and will not be accepted afterwards. If you will have issues meeting a deadline (sickness, etc.) please email or talk with me *in advance of the due date* for discussing your options.

**Peer Review Days:** These days are very important ones in the process of the course and have their own set of rules for preparedness. You will need to bring in an electronic (or print) copy of your work for your peers to examine. This draft should also be close to the full required length (within one page or so). This is incredibly important to the writing process and not having a draft on this day will hinder your ability to participate at all. Without a substantial draft in the proper format, *you will receive an absence for the day.*

**Classroom Switching:** In order to accommodate all of the English classes with time in the computer lab, we will be switching with another class as noted in the schedule at the end of this document. Please examine the “Schedule of Work” section to arrive at the appropriate class on the appropriate day.

**Disability Accommodations:** If you have a documented learning disability, hearing or vision problem, or any other special need (documented or not) that might affect your performance or participation in class, please talk with me after class or during office hours, so that I can accommodate your needs.

**Food and Drink:** Not permitted in Room 410, small and non-distracting items permitted in Room 212.

**Classroom Etiquette:**

Be respectful: to other students, to the professor, and even to yourself. Be on time, and don't start packing up ten minutes before class is over. Respect the opinions of your fellow classmates by allowing them to respond freely and without receiving a negative attitude or destructive comments. Respect the authority of the professor to guide the class where it needs to go.

**Tardiness:** Five minutes late occasionally is fine. But more than five minutes late habitually constitutes a lack of respect for the professor and your fellow students. *I will take note of how late you arrive, and excessive tardies can accumulate into absences.* If this becomes an issue for you, talk with me during office hours.

**Technology Etiquette:** Leave your phone in your pocket on silent or turned off during the class. Unless it's an emergency, it can wait. In this case, or in case of some other extenuating circumstance, let me know beforehand. Otherwise, any texting or other distracting tasks accomplished with your phone or the lab computers *may result in an absence* if this becomes a consistent issue.

**\*\*Other Notes:** I reserve the right to veto any paper topic. This will primarily be to ensure that you pick a good topic and that you don't pick one that has been beat to a merciless pulp. I also reserve the right to tweak the syllabus as the semester goes on, as teaching is a process as much as writing. And finally, keep ALL YOUR DRAFTS OF ALL YOUR PAPERS. Save each draft as a new and separate document. If you are not sure how to execute this task, please ask me to show you.

**Schedule of Work**

\*\*Subject to change according to progress.

August/September	
Tuesday	Thursday
23 <b>(Late Registration Fee in Effect after Aug 22)</b>  Class Activities: Syllabus Talk  Homework: Read Lamott p. 87-94, "A Time You Communicated Well" Prompt	25 <b>UNIT 1: Multi-Angle Personal Narrative</b> <b>(Last day to register and add new courses is 8/26)</b>  Class Activities: Discuss MAPN Discuss Lamott, Upside Down Checkmark Plot  <b>Due Today: Prompt, Reading</b>  Homework: Student Examples
30 Class Activities: Plagiarism talk & contract, Artifact, Sign up for conferences  <b>Due Today: Readings</b>  Homework: The Ferry for Sept. 6 (on eCampus)	1 <b>NO FORMAL CLASS</b>  Individual Conferences

September	
Tuesday	Thursday
<p>6 <b>Room 212</b>            Class Activities: Discuss “The Ferry,” Event from different perspectives prompt.  <b>Due Today: Reading</b>             Homework: PR Draft</p>	<p>8 <b>Room 212</b>            Class Activities: PR Day  <b>Due Today: Peer Review Draft (Electronic)</b>             Homework: Final for Now MAPN</p>
<p>13  <b>UNIT 2: Feature Article</b>             Class Activities: Discuss FA Assignment            Event Find   <u><b>Due Today: Multi-Genre Personal Narrative</b></u>  <u><b>“Final For Now”</b></u>            Homework: <b>Email event info (who, what, when, where) to me BEFORE CLASS, Read Student exs p. 125-133</b></p>	<p>15            Class Activities: Interview Letter            MLA Intro   <b>Due Today: Email event info, Student Examples</b>             Homework: MLA HW about interviews and articles</p>
<p>20 <b>Room 212</b>            Class Activities: Interview Transcript Activity, FA Examples/components, Sign up for Conferences  <b>Due Today: MLA Homework</b>             Homework: Prof Exs for 27<sup>th</sup> (on eCampus)</p>	<p>22            NO CLASS             Individual Conferences</p>
<p>27            Class Activities: Discuss Prof. Examples            Quote v Summary v Paraphrase  <b>Due Today: Readings</b>             Homework: Peer Review Draft</p>	<p>29            Class Activities: PR Day  <b>Due Today: Peer Review Draft FA (Electronic)</b>             Homework: Review AFI Top 100 and pick one movie (favorite or most interested), Revise FA.</p>

October	
Tuesday	Thursday
<p>4 <b>Room 212</b>  <b>UNIT 3 - Text Analysis</b>            Class Activities: Discuss MT Port, MT Reflection.            TA: Thesis, AAT</p> <p><b>Due Today: Movie Choice</b></p> <p>Homework: MT Portfolio</p>	<p>6 <b>Room 212</b>  <b>(Mid-Semester is Oct 7)</b></p> <p>Class Activities: Rhetorical Triangle, Spheres of Influence, Apply to movie</p> <p><b>Due Today: <u>MIDTERM PORTFOLIO</u></b></p> <p>Homework: Midterm Assessment p. 39</p>
<p>11</p> <p>Class Activities: Family Guy Clip Analysis</p> <p><b>Due Today: Midterm Assessment</b></p> <p>Homework: Student Exmples p. 135-140</p>	<p>13 <b>(Mid-Semester Grades are Due)</b></p> <p>Class Activities: Library Talk, Research Sign up for Conferences</p> <p><b>Due Today: Stud ex p. 135</b></p> <p>Homework: Pro Rdgs for 20<sup>th</sup> (on eCampus)</p>
<p>18</p> <p>NO CLASS</p> <p>Individual Conferences</p>	<p>20 <b>Room 212</b></p> <p>Class Activities: Discuss Readings, Outline A-A-T</p> <p><b>Due Today: Readings</b></p> <p>Homework: Peer Review Draft of TA</p>
<p>25</p> <p>Class Activities: Peer Review Day</p> <p><b>Due Today: Peer Review Draft TA (electronic)</b></p> <p>Homework: Text Analysis Final for Now</p>	<p>27 <b>(October 28 is the Last Day to Drop)</b>  <b>UNIT 4 - Stakeholder Research Paper</b>            Class Activities: Where do you stand? Activity</p> <p><b>Due Today: <u>Text Analysis Essay "Final For Now"</u></b></p> <p>Homework: Stud Examples p. 153-164</p>

<b>November/December</b>	
Tuesday	Thursday
<p>1 <b>Room 212</b>            Class Activities: ID Stakeholders, Discuss topics, MLA for Journals</p> <p><b>Due Today: Readings</b></p> <p>Homework: Outline for Conference</p>	<p>NO CLASS</p> <p>Individual Conferences</p>
<p>8            Class Activities: Cite sources in class, Anot. Bib on two sources</p> <p><b>Due Today: Bring info on two sources to cite</b></p> <p>Homework: Argument Map</p>	<p>10            Class Activities: In class researching</p> <p><b>Due Today: Argument Map</b></p> <p>Homework: Peer Review Draft SRP</p>
<p>15 <b>Room 212</b>            Class Activities: PR Day</p> <p><b>Due Today: PR Draft of SRP (PRINT!)</b></p> <p>Homework: FFN SRP</p>	<p>17 <b>Room 212</b>            Class Activities: Rev v. Editing</p> <p><b>Due Today: <u>Stakeholder Research Paper "Final For Now"</u></b></p> <p>Homework: Look over papers</p>
<p>22  <b>NO CLASS - Thanksgiving Break!</b></p>	<p>24  <b>NO CLASS - Thanksgiving Break!</b></p>
<p>29            Class Activities: Revise MAPN, Discuss Final Portfolio Contents and Memo</p> <p><b>Due Today: Bring MAPN</b></p> <p>Homework: Revise</p>	<p>1            Class Activities: Revise FA</p> <p><b>Due Today: Bring FA</b></p> <p>Homework: Revise</p>

**December**

**6 Room 212**

**(Dec 8 is the Last Day to Withdraw from the University)**

REVISION

Class Activities: SEIs, Revision Text Analysis

**Due Today: Bring TA (on laptop, if possible)**

Homework: Final Portfolio

**8 Room 212**

**(December 9 is Last Day of Classes for Fall semester)**

Class Activities: Discuss 102

**Due Today: FINAL PORTFOLIO**

**Have a wonderful break!**

**\*Portfolios Returned By Final Exam Time Slot**