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ENGL 101-507
Percival 314A and 315 at 9-9:50

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English 101: Composition and Rhetoric

Introduction

Welcome to English 101. In this course, you'll learn how to conquer that scary beast, the college paper, so you'll be able to complete your assignments with confidence. In your first essay, you'll strengthen your writing voice by creating an essay about yourself, and then, in your three following essays, you'll write about the world around you. Ultimately, you'll learn how to integrate serious research into an academic paper. This course focuses on writing as a process, so you'll write multiple drafts, improving your work based on your own ideas as well as feedback from me and your peers. I'm excited about getting to know you and watching you develop as writers. By the end of this course, all of you should be able to confidently list "strong writing and research skills" on your resumes.

Required Texts and Materials

- English 101 Faculty. *Work in Progress (WiP)*. 5th ed. Plymouth, MI: Hayden-McNeil, 2011. Print.
- Lunsford, Andrea A. *Easy Writer*. 4th ed. Bedford: Boston, 2010.
- In addition to these two required texts, you will also need to **check your MIX account daily** and our class WVU eCampus page regularly (ecampus.wvu.edu). You will also use the English 101 LibGuide to begin your research process. **The URL is <http://libguides.wvu.edu/english101>.**
- You will need to purchase a **2-pocket folder** for submitting work for portfolio review.
- You also need a **stapler or box of paperclips**. Sarah Beth **will not accept formal written assignments without a staple or paperclip**.

Office Hours and Contacting Me

Please feel free to drop by my office hours or schedule an appointment with me to discuss your work or concerns at any time. I am very happy to read and discuss drafts with you or even help you decide on a topic or thesis statement. On **weekdays**, I will answer your emails **within 24 hours**. It may take a bit longer on weekends. Please give me enough time to respond if your request is time sensitive.

Conferences

We will have one-on-one, 10-minute conferences in the Dunmire Lounge in Percival several times during the semester. Sometimes these will be mandatory, and sometimes you may choose to sign up. **If you miss a conference you signed up for (mandatory or voluntary signups), you will receive an absence.**

Policies and Procedures

Policies are standard throughout English 101. Please see *Work in Progress* pp. xviii – xxiv for details. I'm listing below 3 of the most important policies.

Attendance—Attendance is crucial in English 101. Every day, we'll be going over important material, and it's easy to get behind if you miss. The standard English 101 policy for MWF courses is that you can miss **3** times without penalty. **This means excused and unexcused—it doesn't matter.** Even if you email me and tell me you'll be absent, you still earn an absence. For a **4th absence, your final grade will DROP 1 LETTER**, and for a **5th absence you will DROP ANOTHER LETTER**, and **AT 6 ABSENCES YOU FAIL THE COURSE**. Please save your absences for unavoidable emergencies—if you have an emergency and you've

already used up your absences, you'll end up damaging your grade. Also, please talk to me **ahead of time** if you will need to miss for military/drill or religious observance, or if you are part of a university sponsored group (i.e. athletic team or marching band) that will require you to miss class.

A in course + 4 absences = Final Grade of B
B in course + 4 absences = Final Grade of C
C in course + 4 absences = Final Grade of D
D in course + 4 absences = Final Grade of F
Any grade + 6 absences = Final Grade of F

A in course + 5 absences = Final Grade of C
B in course + 5 absences = Final Grade of D
C in course + 5 absences = Final Grade of F

Lateness—Our class meets for just 50 minutes, so coming on time is crucial. **If you're 10 minutes late, you will be counted absent.** If you are **late multiple times, it will significantly hurt your participation grade (up to an F in participation)** whether or not you are late enough to be counted absent. **If you miss the roll call, it is your responsibility to check in with me after class or you will be counted absent.**

Classroom Space

In this class, our time will be divided between Percival 314A (a normal classroom) and Percival 315 (a computer lab). See schedule of work on syllabus for our daily location. The computers will help you conduct more research and make the class more interesting and fun. They are not for personal use, however. In the lab, after class begins, you may not use the computers for any purposes outside of assigned work (facebook, twitter, sports news, etc). If we are not using the computers in class that day, you may not use them at all. Texting is never an option. **Use of unauthorized technology (computer or phone) keeps you from learning course concepts, wastes class time that you are paying for, and distracts others, so it damages your participation grade. Repeated use results in an F for class participation, whether or not I remind you in class.**

Social Justice—English 101 supports WVU's commitment to social justice. This class, including the students and me, will work as a group to keep the atmosphere positive and to help everyone feel welcome to share opinions and ideas. Tell me if you have any suggestions or concerns.

Important Things to Know

Writing Center—Writing center peer tutors (fellow WVU students with significant writing experience) focus specifically on **writing** (rather than research) and will help you with prewriting, structuring your paper, paragraph development, revision, and anything else related to writing. The writing center is located in Colson G02 and open Mon- Thu 10-5 and Fri 10-3. Call 293-5788 to make an appointment, or drop by to check if any tutors are available or sign up for a time. Also visit the website— http://english.wvu.edu/centers_and_projects/wcenter/writing_center_home

Term Paper Clinic— Unlike the writing center, which focuses on writing issues, the term paper clinic focuses on helping you with **research**. The tutors and librarians at the term paper clinic will help you develop a focused research question, find sources, organize your evidence into a well-structured paper, and avoid plagiarism by citing your sources properly. Visit <http://libraries.wvu.edu/instruction/clinic.htm> to schedule an appointment with an easy online form.

Disability Accommodation—Please talk with me if you have a documented learning disability such as dyslexia, hearing or vision problems, or any other special need that might affect your performance or participation in class, and I will do what I can to accommodate you. Support services are available to you through the Office of Disability Services located in G-30 Mountainlair. Phone: (304) 293-6700 Voice/TDD: (304) 293-7740 Email: access2@mail.wvu.edu

Evaluation

Portfolio—This is a portfolio class, so I definitely grade on improvement. **You won't receive a grade on your final-for-now versions because your portfolio grade will be based on both the quality of your work and revision effort.** Instead, you'll receive comments and a ballpark estimate of how much work you need to do to really improve your paper, and you'll turn in your papers again (your much improved versions) on the last day of class in the final portfolio.

eCampus Posts—Throughout the semester, you'll be completing posts on eCampus that will help you learn the concepts you'll need to complete your papers and meet the goals of English 101. Most of these posts will be reading responses (readings found on eCampus). At MIDNIGHT on the night before the class when the reading is due, I will ask you to turn in a post on WVU eCampus, answering questions that I put online. **These posts should be ½ page to a full page (150-250 words). For reading responses, use very specific details from the essay, including direct quotes.** On these you'll get a check plus (3 pts.), check (2 pts.), check minus (1 pt.), or no credit. To access eCampus, go to ecampus.wvu.edu, click on WVU main campus, and use your MyID/MIX login.

Participation—Participation counts for 10% of your final grade. This is enough to affect you by a full letter.

How to earn a fantastic participation grade:

- Come on time.
- Answer questions when called on and volunteer to speak.
- Be prepared for class (read and bring materials SB asks you to bring to class.)
- Give your peers useful, constructive feedback during peer review, and always have your own paper ready to share with others for peer review.
- Listen quietly when SB or your fellow students are talking.
- Keep phones, iPods, and other handheld devices away after class begins. If you use an electronic planner, you must record the homework assignment either before class begins or after class has been dismissed.
- After class begins, only use computers for class activities.
- Complete in-class work diligently, without distractions.

How to earn a very poor participation grade:

- Use your phone, iPod, or other handheld device during class.
- Refuse to answer questions, claiming unpreparedness or unwillingness to share or speak.
- Fail to contribute a draft or help others during peer review.
- Talk or whisper to peers while SB is talking or while your peers are bravely sharing ideas or their work.
- Come to class late repeatedly. This will earn you an F in participation whether or not you come late enough to be counted absent (10 minutes or more).
- Fail to complete in-class work.
- Sleep during class.
- Use facebook or twitter, read sports news, watch viral videos, or anything else unnecessary during class.

Late Work

Homework:

I will not accept late homework. Late homework leads to stress for both me and for you, since you need to move on to the next assignment. I will drop your lowest grade, so you can miss one without penalty. Note that being absent is NEVER an excuse for not knowing the assignment, as these can be found on the syllabus, and you may email me if you have questions after an absence. **WVU eCampus will not accept posts after the day/time they are due.** If I ask you to turn in an assignment **as a hard/paper copy, I will not accept it via email.** If you have trouble posting on eCampus, please email me before the post is due.

Major assignments:

- Because life is unfair and electronic things break, I'll count the **4 major papers as on time if you put them in my mailbox** in the glassed-in area on the first floor of Colson Hall (downtown campus, across from the library) **by 4:00 pm** the day they are due. **If you need to put a paper in my box, come to class without the paper so you don't get behind.**
- If you fail to put the paper in my mailbox by 4, the paper will be late. **For each paper you turn in late, I will deduct 3% from your final portfolio grade. This is roughly the equivalent of losing 1 letter grade on that assignment.** I will accept late papers for **one week** following the due date.
- **If a paper is more than 1 week late, I will not accept the paper, and you will have earned an F for that assignment.**

Grade breakdown

Homework (eCampus posts and other minor assignments)	20%
Participation	10%
Final Portfolio	70%

Academic Dishonesty

In English 101, I expect that everything you turn in will be your own work, written specifically for this class, and that you will not cheat by doing work for other students or allowing them to copy your work. I also expect that you will avoid unintentional plagiarism by properly citing your sources and using quotation marks around the words of others. Cases of plagiarism or cheating will result in penalties ranging from an F on the assignment to an unforgiveable F in the course.

Standard Formatting for English 101

Formatting is fairly standard for academic writing in all college classes, so it's important to practice standard formatting in English 101. Unless I tell you otherwise, all major papers and HW assignments (except for eCampus posts) should have the same format: **1" margins, double spaced, Times New Roman size 12.** Please check your settings—**MS Word does not use this format automatically.** If you enlarge your font, margins, spacing, or punctuation to lengthen your paper, I will lower your grade for dishonesty.

Severe Weather Policy: Check your email on snowy mornings. If the weather is truly terrible, I may cancel class and ask you to complete online work instead.

Schedule of Work

**Subject to slight changes announced in class.

August and September

Monday	Wednesday	Friday
<p>20 (week 1) (room 314A) Introductions. Email etiquette. ----- HW: Read syllabus on eCampus and fill out syllabus treasure hunt handout. Due Wed.</p>	<p>22 (room 314A) UNIT 1: Multi-Angle Personal Narrative Review syllabus. Timeline activity. Due Today: Syllabus treasure hunt assignment. ----- HW: Read “Programming Guide” and “Hermit Crab” on eCampus. eCampus Post (EP) 1 about reading due Thursday night at midnight.</p>	<p>24 (room 314A) Hermit crab structure. Discuss “Programming Guide.” Find a shell activity. Titles and subtitles. Due Today: EP due Thursday night at midnight ----- HW: Read “Artifacts” on eCampus. EP 2 about reading due Sun night at midnight. Bring an item to class that reminds you of a story; be ready to share.</p>
<p>27(week 2) (room 314A) Discuss “Artifacts.” Presentations about items. Writing and brainstorming for essay. Due Today: EP due Sun at midnight. Bring item that reminds you of a story. ----- HW: Read student examples on eCampus. EP 3 about examples due Tue night at midnight.</p>	<p>29 (room 315) Assignment sheet. Discuss student examples and endings and beginnings. Titles and subtitles. Filling out outline in class. Due Today: EP due Tue night at midnight. ----- HW: Read “Horse” and “Ice” on eCampus. EP 4 due Thu night at midnight. Bring finished outline to class.</p>	<p>31(room 314A) Discuss “Horse” and “Ice.” Writing with vivid sensory detail and character development. Due Today: EP due Thu night at midnight. ----- HW: To your conference, bring your filled out outline AND your first 3 pages of your hermit crab, typed and printed out.</p>
<p>Sept 3 NO CLASS—Labor Day</p>	<p>5 (week 3) <i>Class cancelled for conferences. Meet Sarah Beth for ten minutes at your assigned time in the Dunmire Lounge in Percival (directly outside of 314A).</i> <i>Bring filled out outline AND first three pages of hermit crab, typed and printed out.</i> ----- HW: Bring complete draft of hermit crab for peer review, printed or on laptop.</p>	<p>7 (314A) Peer review and loose ends. Bring filled out outline AND first three pages of hermit crab, typed and printed out. ----- HW: Final-for-now Hermit Crab due on Monday. SB will not accept paper without a staple or paperclip.</p>
<p>10 (week 4) (room 315) Essay reflection. Activities with magazines. Audience and examining an article for quotes, descriptions, etc. Person + focus. Due Today: Final-for-Now Hermit Crab Essay with staple or paperclip. ----- HW: Read “Badlands” on eCampus. EP 5 due Tue at midnight.</p>	<p>12(room 314A) Quick discussion of Badlands—person + focus. Question types and reasons for them. Practice interviewing SB about a focus. Due Today: EP due Tue at midnight. ----- HW: Write or type and print ideas for who you might interview and focus. You need a main idea and backup person.</p>	<p>14(room 315) Closer reading of Badlands. The author bringing in himself. Structure. Description of Badlands. Quotes. Assignment sheet. Due Today: ideas for main person to interview and backup person. ----- HW: Read “Giving Normal the Finger” on eCampus. EP 6 due Sun night at midnight.</p>

September and October

Monday	Wednesday	Friday
<p>17 (week 5) (room 314A) Discuss "Giving Normal the Finger." Deeper meaning in feature articles. Character description. "Batso" from David Lynch Interview project. Leads. Due Today: EP due Sun at midnight.</p> <p>----- HW: Read student examples on eCampus. EP 6 about examples due Tue at midnight.</p>	<p>19(room 315) Smart googling and research practice. Discuss student examples. Leads, working in quotes. Clinton from David Lynch Interview Project. Due Today: EP due Tue at midnight.</p> <p>----- HW: find two reliable sources about the interview topic for YOUR paper and complete EP 7 about them by Thu at midnight. Directions on eCampus.</p>	<p>21(room 314A) Interview visitor. Working in quotes. Due Today: EP due Thu at midnight.</p> <p>----- HW: Complete interview. Type up notes and a paragraph of introduction of the person, including physical description and background info. Notes should include at least 10 questions and enough info to write your paper.</p>
<p>24 (week 6) (room 315) Assign midterm reflection. Find useful info in sources. Avoiding plagiarism. MLA in-text citations and works cited. Due Today: Printed out interview transcript and info/description paragraph.</p>	<p>26(room 314A) Work with interview transcripts. Quote, summary, paraphrase. Lead.</p> <p>----- HW: bring electronic copy of first 2 full pages for peer review.</p>	<p>28 (room 315) Peer review. Loose ends. Due Today: electronic copy of first two pages for peer review.</p> <p>----- HW: Feature article due Monday. SB will not take it without a staple or paperclip.</p>
<p>1(week 7) (room 314A) UNIT 3 - Text Analysis Reflective writing. Ethos. Points of songs. Due Today: Feature article with staple or paperclip as part of midterm portfolio.</p> <p>----- HW: Take a well-deserved break!</p>	<p>3 (room 315) Pathos and historical references. More analysis practice.</p> <p>----- HW: Watch music video and read lyrics (song announced in class and on eCampus) and answer questions for EP 8, due Thu at midnight.</p>	<p>5 (room 314A) Metaphor and use of first/second/third person. Assign presentation. Due Today: EP due Thu at midnight.</p> <p>----- HW: Post three song possibilities and short paragraph about them for EP 9 by Sunday night at TEN pm. To work with a specific partner, talk to him/her and list the same songs. Otherwise, SB will find you a partner with similar musical taste.</p>
<p>8 (week 8) (room 315) Review research. Using databases. Begin working with partners. Due Today: EP due Sun at 10 pm. with song choices</p> <p>----- HW: Meet with partner to work on presentation and complete post about progress before class Fri. No regular class Wed.</p>	<p>10 <i>NO REGULAR CLASS: Work on presentations and do research. To be counted present for Wednesday's class, complete eCampus post before class begins Friday about your progress on presentation.</i></p> <p>----- HW: bring headphones to class Fri for watching your music video.</p>	<p>12(room 315) In-class analysis of song and music video. Do example together first. Show discussion board. Due Today: Bring headphones</p> <p>----- HW: Finish presentation and post it to discussion board on eCampus before class begins. Be ready to turn in paper copy of works cited page to SB. Both partners must be ready to present even if the other partner is absent.</p>

October/November

Monday	Wednesday	Friday
<p>15(week 9) (room 314A) Pairs presentations about song's context. Due Today: Presentations. Post presentation to eCampus before class begins and turn in paper copy of works cited page when you present.</p> <p>-----</p> <p>HW: Finish analysis sheet from Friday's class and bring it with you (SB will be checking for it).</p>	<p>17 (room 315) The hamburger method and thesis statements. Outlining paper in class. Due Today: analysis sheet from Friday's class.</p> <p>-----</p> <p>HW: Bring first three pages of paper, analysis sheet, and song lyrics to conferences.</p>	<p>19 (room 314A) <i>Class cancelled for conferences. Meet Sarah Beth for ten minutes at your assigned time in the Dunmire Lounge in Percival (directly outside of 314A).</i> Bring first three pages of paper, outline, and song lyrics to conferences, typed and printed out.</p> <p>-----</p> <p>HW: Bring file of draft-in-progress to class on Mon.</p>
<p>22 (week 10) (room 315) In-text citations review. Conclusions. Revisions. Due Today: Bring file of music video analysis with you.</p> <p>-----</p> <p>HW: Work on Music Video Analysis</p>	<p>24 (room 314A) Finish leftover presentations. Loose ends. Final Q&A about paper.</p> <p>-----</p> <p>HW: Music Video Analysis due Fri. SB won't take it without a staple or paperclip.</p>	<p>26 (room 315) (Last Day to Drop) Reflective writing. Sides of the issue with POV reference center. Where I stand activity. Due Today: <u>Music Video Analysis Essay "Final For Now" with staple or paperclip.</u></p> <p>-----</p> <p>HW: Read "I Don't" on eCampus. EP 10 due Sun night at midnight.</p>
<p>29 (week 11) (room 314A) Discuss reading. Topic brainstorming. Personal stake. Due Today: EP due Sun at midnight.</p> <p>-----</p> <p>HW: Read "Wearing a Headscarf" on eCampus. EP 11 due Tue night at midnight.</p>	<p>31(room 315) Discuss reading. More topic brainstorming. Practice using databases, checking topic workability. Work on research proposal. Due Today: EP due Tue night at midnight</p> <p>-----</p> <p>HW: Research proposal, 1-2 double-spaced pages, typed and printed out.</p>	<p>Nov 2(room 314A) Informal check-in with SB about topics. Due Today: Research proposal, typed and printed.</p> <p>-----</p> <p>HW: Find two sources in databases and write paragraph about each. EP 12 about research due Sun at midnight.</p>
<p>5 (week 12) (room 315) Work on source map during class. Assignment sheet. Source framing. Due Today:</p> <p>-----</p> <p>HW: Finish source map. Due in class on Wednesday, printed out to turn in to SB.</p>	<p>7(room 314A) Outlining. Hamburger method. Due Today: source map, printed out to turn in</p> <p>-----</p> <p>HW: bring outline back with you to class.</p>	<p>9(room 315) Other side of the issue. Agree and disagree. Works cited review. Due Today: bring outline back with you to class.</p> <p>-----</p> <p>HW: Write introduction and first body paragraph of paper and bring to class Mon, printed or on laptop.</p>

November/December		
Monday	Wednesday	Friday
<p>12 (week 13) (room 314A) Peer review of intro and first body paragraph. Hamburger method and in-text citations review. Conclusions, writing a paragraph. Due Today: intro and first body paragraph, printed out or on laptop.</p> <p>-----</p> <p>HW: write first four pages of paper and post to eCampus for peer review. Follow directions given in class.</p>	<p>14(room 315) Peer review and optional conferences. Due Today: first four pages of research paper, posted to eCampus for peer review.</p> <p>-----</p> <p>HW: Finish research paper, due Fri. Paper must be stapled or paperclipped or SB won't take it.</p>	<p>16(room 314A) Reflective writing. Assign final portfolio. Due Today: <u>Research Paper "Final For Now"</u></p> <p>-----</p> <p>HW: Catch up with family and/or friends and get some real sleep! After break, bring your graded hermit crab and an electronic copy of the hermit crab.</p>
<p>19 NO CLASS - Thanksgiving Break!</p>	<p>21 NO CLASS - Thanksgiving Break!</p>	<p>23 NO CLASS - Thanksgiving Break!</p>
<p>26(week 14) (room 315) Hermit crab revision day Due Today: Bring graded hermit crab and electronic copy of hermit crab.</p> <p>-----</p> <p>HW: Bring graded feature article. Since we have no computer lab Wed, also bring your feature article on your laptop OR print out a clean, new (unrevised) copy of your feature article so you can handwrite your revisions.</p>	<p>28(room 314A) Feature article revision day Due Today: Bring graded feature article and bring feature article file on laptop OR print feature article out again so you can handwrite revisions.</p> <p>-----</p> <p>HW: Bring your graded music video analysis and an electronic copy of your music video analysis.</p>	<p>30 (room 315) Music video analysis revision day Due Today: Bring graded music video analysis and electronic copy of music video analysis</p> <p>-----</p> <p>HW: Bring your graded research paper and an electronic copy of your research paper.</p>
<p>Dec 3 (week 15) (room 314A) Research paper revision day. Sign up for optional revision conferences. Due Today: Bring your graded research paper and an electronic copy of your research paper.</p> <p>-----</p> <p>HW: work on revisions</p>	<p>5 (room 315) <i>Class cancelled for conferences. Meet SB in Dunmire Lounge if you signed up, bringing any papers and questions you have.</i> (Dec 7 is the Last Day to Withdraw from the University)</p> <p>-----</p> <p>HW: final portfolio due Friday.</p>	<p>7 (room 314A) Read around and SEIs. Due Today: <u>FINAL PORTFOLIO</u></p> <p>-----</p> <p>Have a wonderful break!</p>

*Portfolios Returned By Final Exam Time Slot